

DEFENSE LOGISTICS AGENCY



THE NATION'S COMBAT LOGISTICS SUPPORT AGENCY





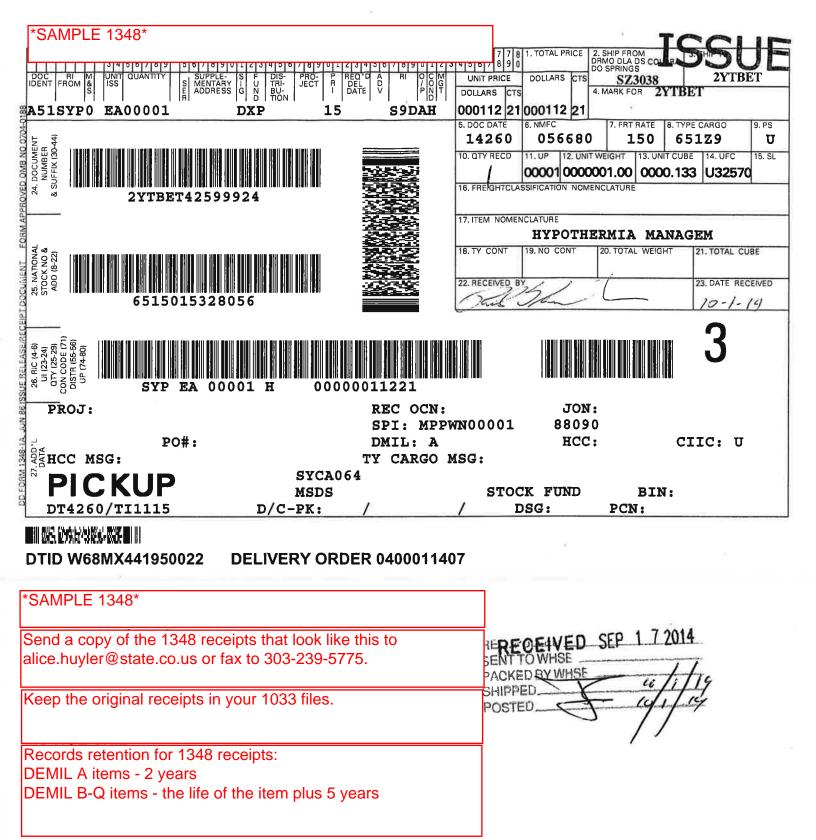




Receipting for Property







LOC: K011002D1 WLL: WL09176663 POC: William Perkins 3038452866

Logging In to FEPMIS

Go to the FEPMIS website at: https://fam.nwcg.gov/fam-web/

- 1. Accept the security certificates.
- 2. Refresh the page (if needed).
- 3. Click "Log on AWSR, AMIS, ARS, FIRESTAT, SIT, 209" and be sure to disable pop-up blockers because the logon page is a pop-up window.





4. Enter User ID and Password.

If you cannot log in or need to reset your password, contact the fee FEPMIS help desk at 1-866-224-7677, option 4.

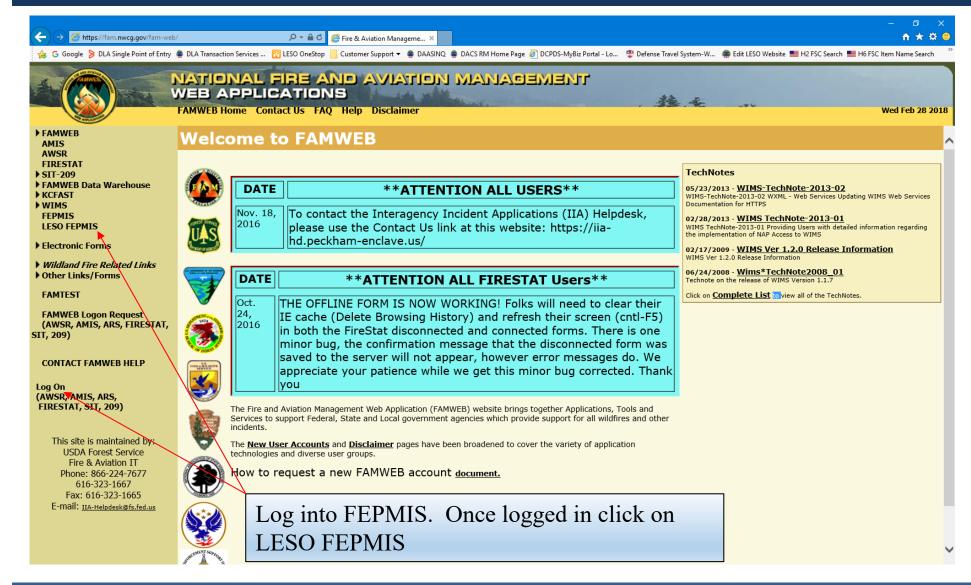
Note- If you call the FEPMIS helpdesk, let them know that you need to get a password reset for the "FAMWEB" Portal.

5. After logging in, go to LESO FEPMIS.



Log In, then go to LESO FEPMIS







Go to Receipts





Menu

Home Receipts

Modify

модіту

Change of Status
Inventory Worksheets

LESO Inventory

Ouery Property

Queries and Reports

Logoff portal

Email: LESO@DLA.MIL Phone: 800.532.9946 Fax: 269.961.4431 Password Reset: 866.224.7677 opt #4

LESO FEPMIS



The Law Enforcement Support Office (LESO) has adopted the Federal Excess Property Management Information System (FEPMIS) as the automated property management system that will be used to provide accountability and management for property requisitioned through the Department of Defense (DoD) Defense Logistics Agency

(DLA) Disposition Services 1033 Program.

ATTENTION LESO FEPMIS USERS

DATE: 2016-07-19

NOTE: <u>IIA Helpdesk</u> should only be contacted for password resets. All other LESO FEPMIS access issues should be directed to your <u>State Coordinator.</u> If the State Coordinator cannot resolve your issue then the State Coordinator should contact the LESO HQ.

NOTE: All DLA access questions (ie <u>DLA Enterprise External Business Portal</u>, <u>DLA AMPS</u>) should be

directed to the

DLA Enterprise help desk Toll Free: 855.352.0001

DOD DLA Disposition Services LESO

Training Material; Find Your State Coordinator; and Other Helpful Informatio

On the LESO FEPMIS page, click on Receipts

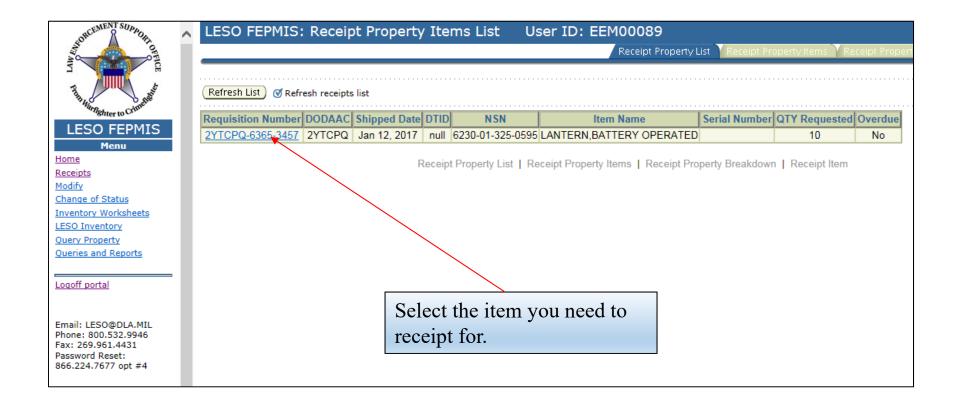
DLA Enterprise External Business Portal

DLA AMPS



Receipts

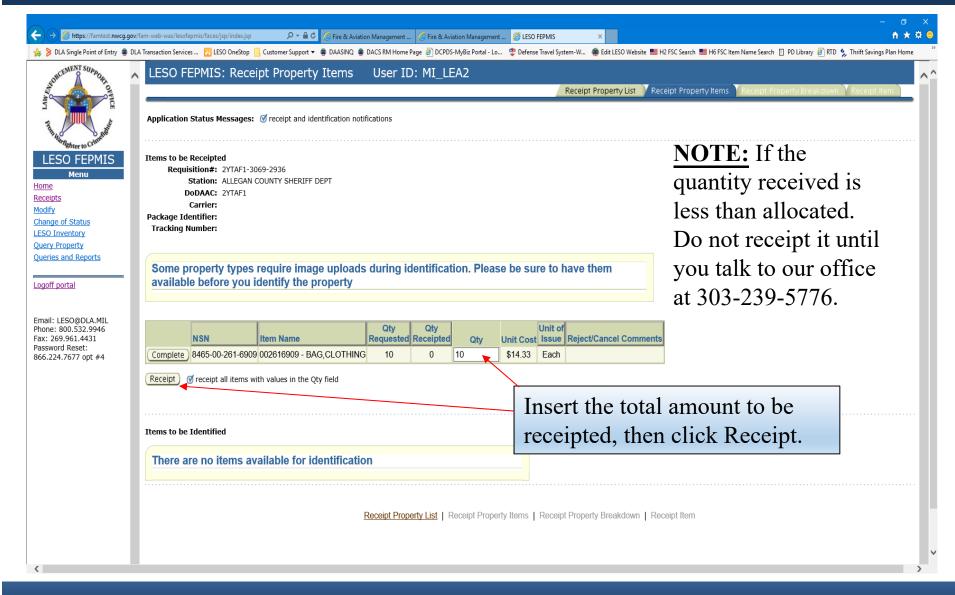






Receipting

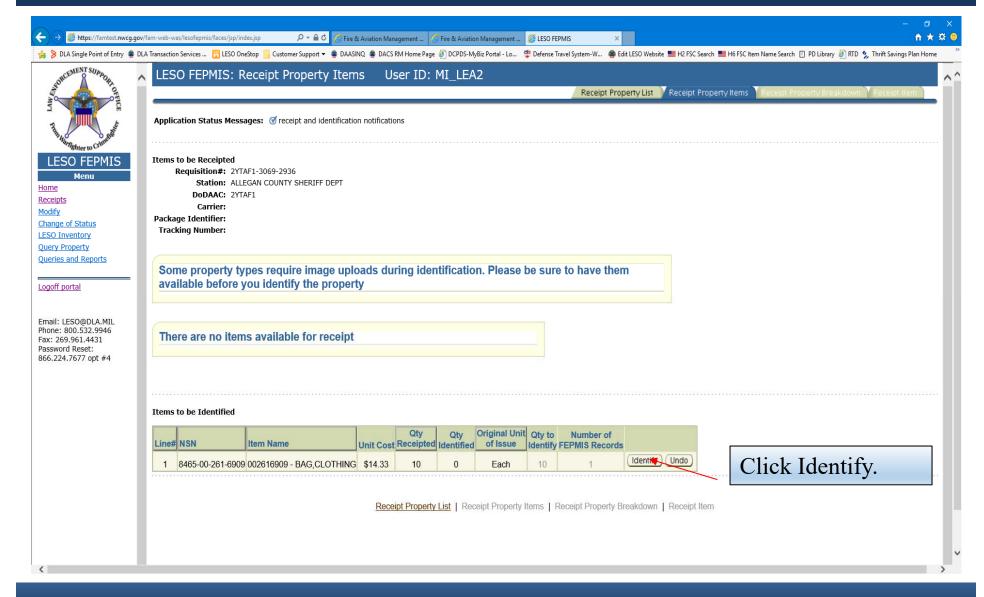






Click Identify

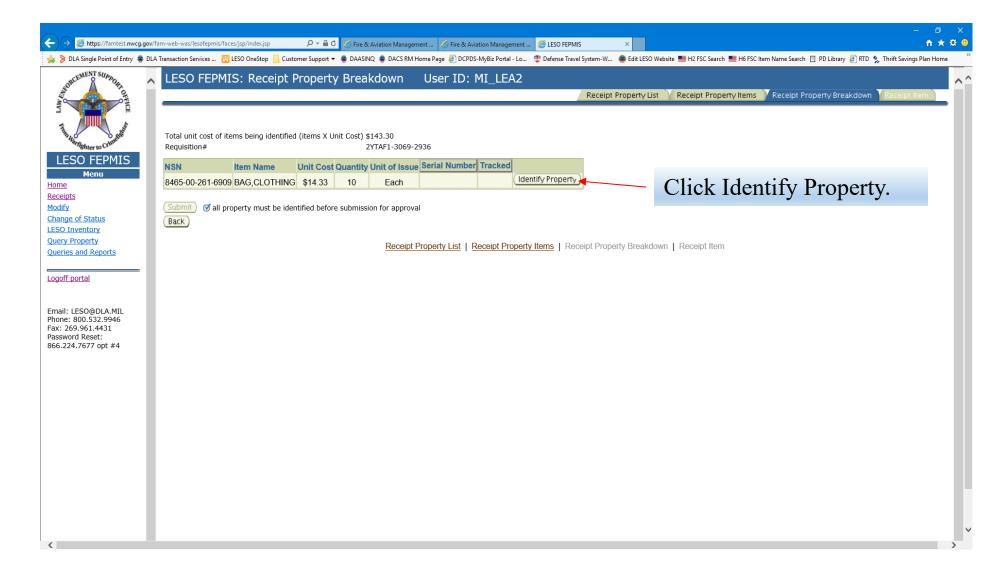






Click Identify Property

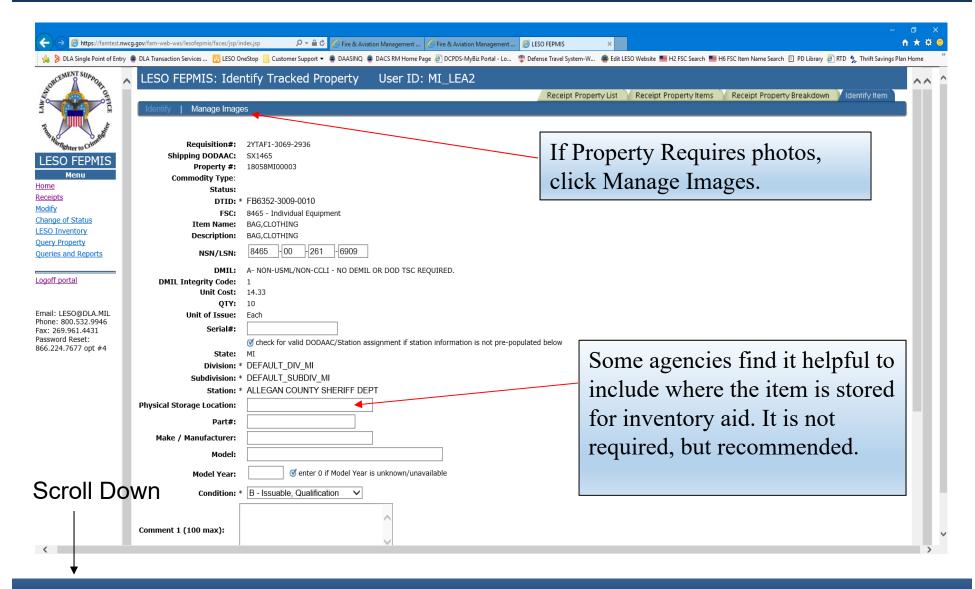






Identify Tab - Top

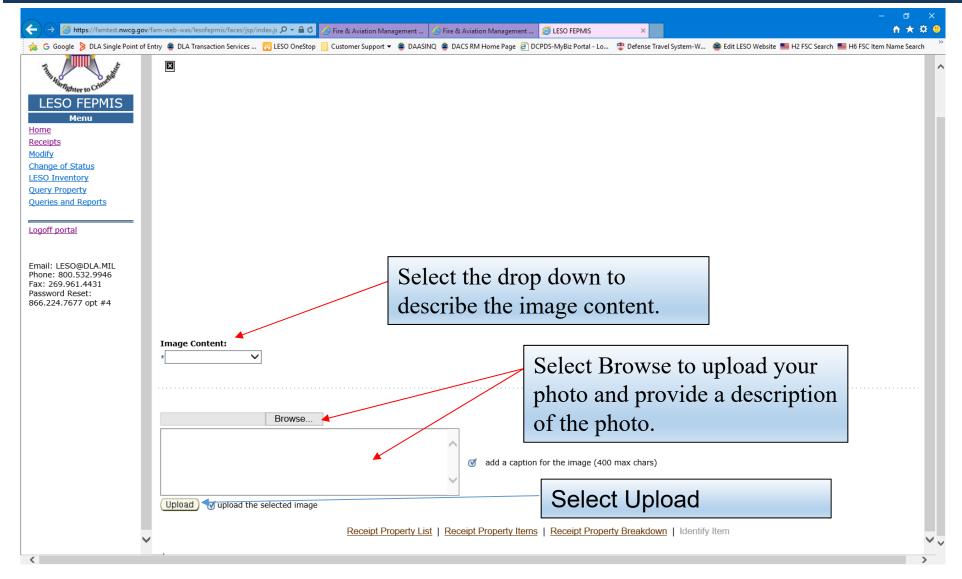






Manage Images Tab

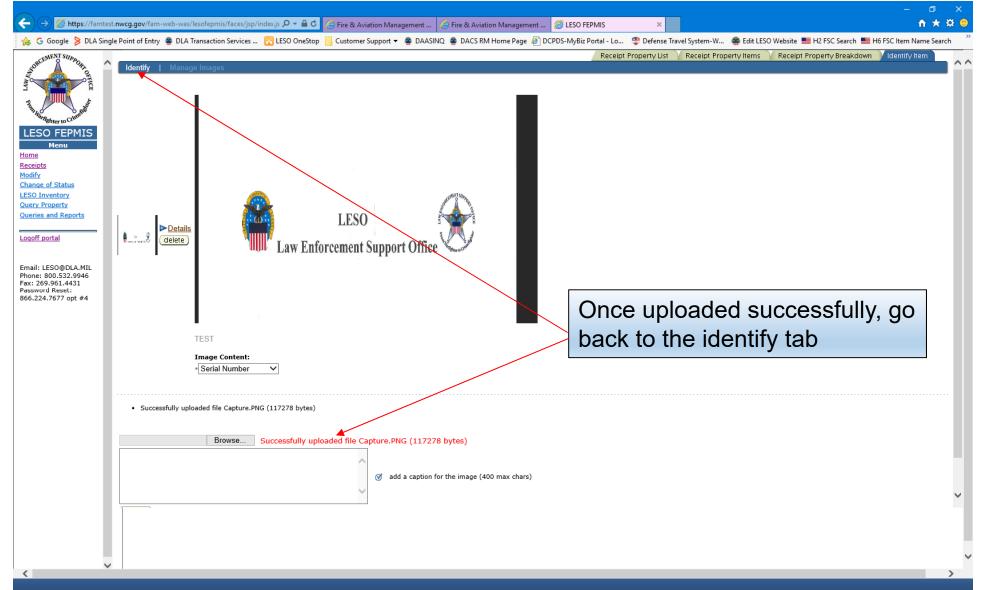






Manage Images Tab

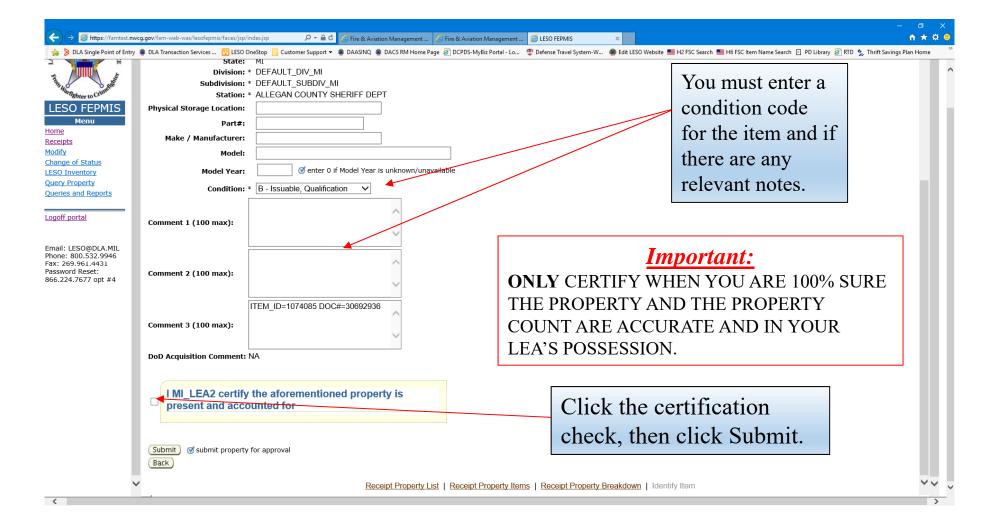






Identify Tab - Bottom

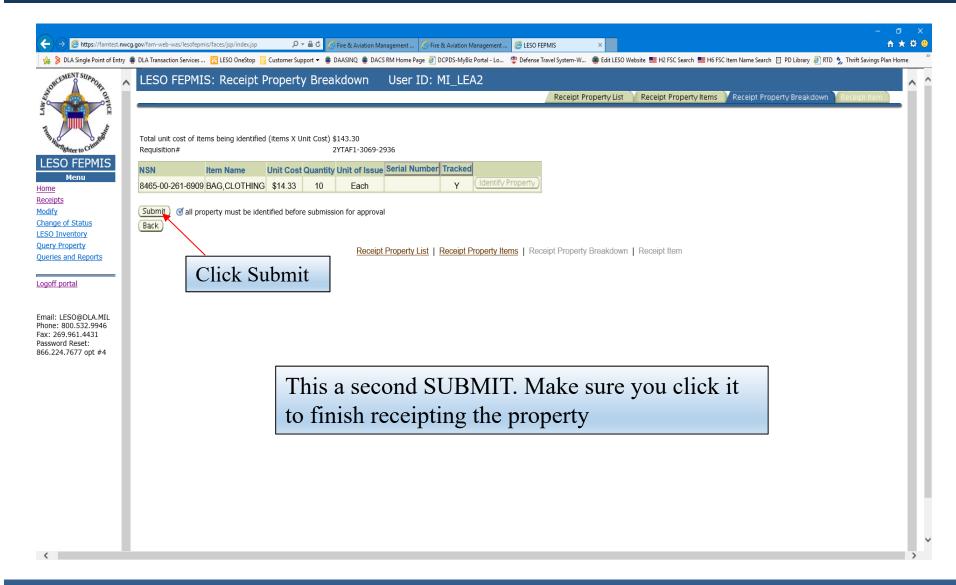






Keep Clicking Submit

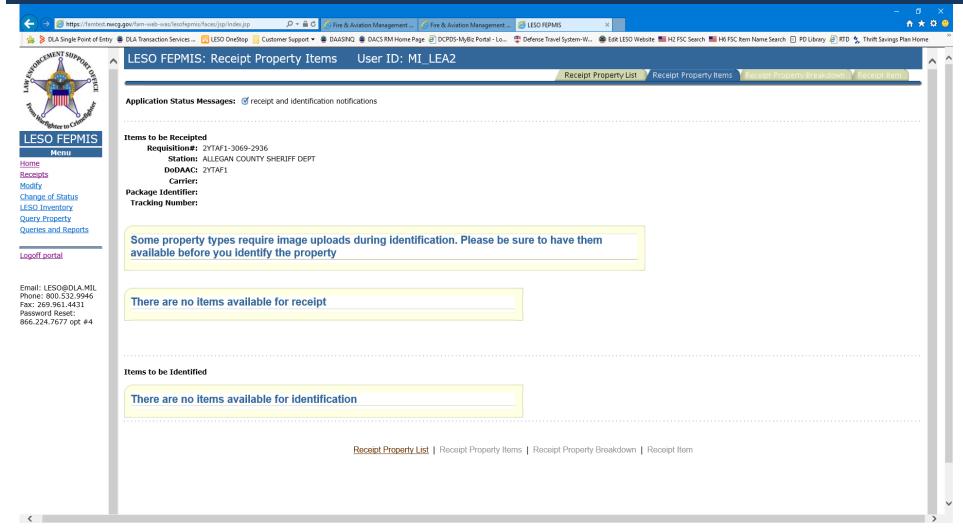






Completed Page





If done correctly, this how the screen should look.





