**(TEMPLATE Justification Memorandum for Armored Vehicles)**

(Must be placed on Law Enforcement Agency Letterhead)

To: LESO Program Manager

DLA Disposition Services, Law Enforcement Support Office (LESO)

74 Washington Avenue North

Battle Creek, MI 49037

Subject: Armored Vehicle Justification **(Please address all justification points in sequential order)**

1. Please thoroughly explain the intended use of the resource and the impact of the resource upon your jurisdiction and/or neighboring jurisdiction support to other agencies (examples may include SWAT, active shooter, barricaded suspect, emergency response, first responder, critical incident, hostage rescue, natural disaster rescue, border security, homeland security, counter-drug, counter-terrorism).
2. Number of full/part time compensated sworn officers in the agency making the request.
3. Is the requesting agency located within an office of National Drug Control Policy designated High Intensity Drug Trafficking Area (HIDTA)?
4. Is the requesting agency involved by mutual agreement with multi-agency associations/task forces of a counter-drug/counter-terrorism/border security nature?
5. State the population within the requesting agency’s jurisdiction and describe the geographical size of the area of responsibility.
6. Describe the type of facility that will be used to store and secure the resource.
7. Provide estimated usage/mission requirements for the requested armored vehicles.
8. If requesting a Tracked Armored Vehicle, provide additional justification for intended use. (justify the need for a tracked vehicle)

Chief Law Enforcement Official:

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(Print Name and Official Title)

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(Signature and Date)