



**Date:** July 21, 2016  
**Location:** CATPA Co-location Secure Site

**Scheduled Time:** 1:30 PM – 3:30 PM  
**Conference Call Passcode:** 948348#  
**Long Distance:** 1-877-820-7831  
**Denver/Metro:** 720-279-0026

**Attending Board Members**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Tonia Rumer, Chair Person    | <input checked="" type="checkbox"/> Robert Pace, Insurance Rep.                       |
| <input type="checkbox"/> Sheriff Steve Nowlin, Vice Chair Person | <input checked="" type="checkbox"/> Chief Michelle Marie Tovrea, Law Enforcement Rep. |
| <input type="checkbox"/> Jason Juarez, Insurance Rep.            | <input checked="" type="checkbox"/> Jess Redman, District Attorney Rep.               |
| <input checked="" type="checkbox"/> Judi Burk, Insurance Rep.    | <input type="checkbox"/> Carole Walker, Insurance Rep.                                |
| <input type="checkbox"/> Ron Kammerzell, DOR                     | <input type="checkbox"/> Toren Evers-Mushovic, Consumer Rep.                          |
| <input checked="" type="checkbox"/> LTC Brenda Leffler, CDPS     |   |

**Attending CATPA Office Staff**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Robert Force, Director | <input checked="" type="checkbox"/> Charla Phagan, Office Manager |
|  | <input checked="" type="checkbox"/> Kenya Lyons, Grant Manager    |

**Public:** Heather Sororen, CAAT  
 Commander Mike Greenwell, CMATT

**Call to Order**

The meeting was called to order at 1:45 p.m.

**Introductions**

**Agenda Amendments**

Add pending projects under new business.  
 Discussion about meeting dates for monthly meeting

- *A motion was made to approve the amended July 21, 2016 agenda by LTC Brenda Leffler.*
- *The motion was seconded by Judi Burk.*
- *The motion passed unanimously.*

**Standing Business**

**Minutes-**

- *A motion was made to approve the May 19, 2016 meeting minutes as presented by Jess Redman.*
- *The motion was seconded by Bob Pace.*
- *The motion passed unanimously.*

**Budget Reports**

*Charla Phagan provided a briefing of the July 21, 2016 **Operating Budget Report** to the Board.*

- *A motion was made to approve the July 21, 2016 Operating Budget Report as presented by Judi Burk.*
- *The motion was seconded by Jess Redman.*



- *The motion passed unanimously.*

*Robert Force provided a briefing of the FY17 **Operating Budget Report** to the Board.*

- *A motion was made to approve the FY17 **Operating Budget Report** as presented by LTC Brenda Leffler.*
- *The motion was seconded by Jess Redman.*
- *The motion passed unanimously.*

*The briefing of the July 21, 2016 **Running Balance Report** to the Board was deferred.*

*Kenya Lyons provided a briefing of the July 21, 2016 **Grant Budget Report** to the Board.*

- *A motion was made to approve the July 21, 2016 **Grant Budget Report** as presented by Jess Redman.*
- *The motion was seconded by Bob Pace.*
- *The motion passed unanimously.*

## **Grantee Updates**

CMATT Budget Modification- A modification to move monies between budget lines was approved via electronic vote.

ATICC Success Story: A good example of multiple agencies working together in order to recover a stolen vehicle.

CMATT Leadership- CMATT Board is made of stakeholders from all the partnerships. The Board did adopt and ratify the policies and procedures for the task force. CATPA will get a copy of this document to put in the CMATT grant file. Commander Greenwell will review the policies and procedures with all the personnel and have them sign off on the knowledge of the policies and procedures.

Project Directors Meeting Briefing- The purpose of this meeting was to review the grant requirements and grantee reporting with all of the grantees, answer questions posed by the grantees and promote a unified message. Each Program Director presented about the progress of their programs. It was decided to meet quarterly with all the Project Directors.

## **New Business-**

### Office of the State Auditor (OSA) Update-

CATPA received an invoice for the amount of \$15,000 for the recent audit performed. CATPA staff questioned the amount due to fact that the last audit cost \$6,500. This was a very thorough audit that required many man-hours. OSA was actually capped in the amount that could be charged; it could have been \$17,500. The previous audit was more of a review and not nearly as thorough. OSA staff was impressed with responsiveness and documentation of the CATPA staff. It is anticipated that the audit will show a positive picture of the CATPA program.



Sunset Review Update- To date we have not heard from DOLA, but the staff has started the documentation for the process. Staff recently received a document from DOLA which will be shared with the Board in regards to the customer service representation aspect of the review process.

Commodity Metal Theft Task Force Request-

CATPA Staff reviewed the grant solicitation proposal presented for the Theft of Commodity Metals (TCM) Pilot Project. Discussion among the Board brought to light the following points:

- There are concerns with current statute gaps, which allow a thief to get a stolen vehicle to a crusher before it is entered into the law enforcement database.
- There is a need for enforcing the commodity metal statute, but the role for the project doesn't appear to be centrally focused on reducing auto theft as much as identifying the number of business conforming to the commodity metal theft statute.
- The Commodity Metal Theft Task Force wants to look at commodity dealers and review their processes to see if they are following the statute. Currently inspections are not being conducted. Denver Metro Area and Colorado Springs are active with Stop Theft of Metal Products (STOMP) which distributes theft notices among the recyclers. Crushers are mostly in the Denver Metro area; local PD's don't have buy in at this time.
- If the project was funded, would the affected local agencies be able to expend the overtime funds for the project? The Board discussed the existing limitations of enforcement agencies exhausting their personnel resources where many agencies do not have the personnel allocation to assign for overtime projects. In other words, are there personnel to fill the overtime positions? There needs to be clearly identified partnerships with the proposal that express the willingness and ability to support this effort before CATPA funding the project.
- The existing proposal requests funding to BATTLE to facilitate local partnerships to do inspections on an overtime basis.
- The proper avenue for this request is to have the Commodity Metal Theft Task Force directly request funding from CATPA, not using BATTLE, at the next grant cycle (beginning in January 2017).

*A motion was made that the Board not consider this request until the next grant cycle (if a grant proposal is submitted) by Jess Redman.*

*The motion was seconded by Judi Burk.*

*The motion passed unanimously. Note: LTC Leffler abstained from voting.*

Board Seat Update- New members have been appointed by the Office of the Governor. The Law Enforcement seat is being filled by Chief Michelle Marie Tovrae of Cherry Hills Village PD, and Toren Evers-Mushovic will occupy the Consumer Representative seat.

Texas Delegation Briefing- The Board was briefed on the opportunity CATPA has to host delegates from the Texas Auto Burglary Theft Prevention Authority on August 18 & 19, 2016. The Texas program has come under extreme scrutiny and they are coming to learn how CATPA's program is run. An agenda for the visit has been set. Director Force is asking Board members to participate as their schedules allow and for the Program Directors to be available to present about their programs. A visit to the co-location is also on the schedule.



Greenwood Village PD ALPR Update & BATTLE ALPR Update- The request to purchase an ALPR system (\$33,000) for Greenwood Village PD by CMATT spurred conversation by the Board about the cost effectiveness, compatibility of units and data storage issues. CATPA staff reported on the findings of the ALPR Project Discovery, where CATPA inventory of hardware, software, infrastructure for information technology, and data sharing was identified. As a result, it appears the best solution for data sharing, to comply with state and federal regulations, would be for all CATPA data to be vetted through a state server. Currently, the CATPA has funded a state server (using Vigilant) and has worked closely with Brite Communications for centralizing all CATPA ALPR data into a central server for eventual access through CCIC. The state server and state ALPRs have used CATPA funds to use Brite Solutions with Vigilant Solutions, where continuing to use a variety of other hardware and software solutions would be costly to CATPA. It is a goal to work towards a universal product among the task forces with one server.

- *A motion was made that all CATPA funded ALPR systems will use Brite Communications as a project facilitator to ensure compatibility and deployment in developing a CATPA statewide information sharing system including procurement, delivery and deployment of Vigilant Solution hardware and software by Robert Pace.*
- *The motion was seconded by Judi Burk.*
- *The motion passed unanimously.*

Case Management Rebuild- With the consolidation of the task forces it was discovered that the case management system used by CMATT (developed by Lakewood PD IT) needed to be re-installed on the network server. As a result the software tools are no longer supported and the reporting functions are no longer available. CATPA staff worked with Planet Technologies to obtain a quote (\$80,000-\$90,000) to complete the rebuild, migration of the current data as well as the reporting tools. The current case management system has been deployed to the ATICC database and is available for all CATPA task forces statewide.

Vehicle Hardening Project- A quote from the Canadian project was shared and it was discussed how the quote would need to be adapted for the Denver PD project sponsored by CMATT. Based on this information, CMATT may have to increase their budget request by \$60,000-\$70,000. A meeting is planned next week with CATPA, CMATT and Denver PD to review the project for implementation. The CATPA Office and CMATT performed studies on various vehicle hardening systems, where the VRSS Masterguard project was found to be the only transponder system that holds Underwriter Laboratories certification, which is in Canada. CATPA could not discover any other vehicle hardening products using remote transponders in the U.S. that were Underwriters Laboratory listed for the United States.

- *A motion was made that the CATPA funded Denver Pilot Project for Vehicle Hardening will use Vehicle Road Safety Solutions as a project facilitator, trainer and consultant to ensure continuity, compatibility, security and deployment with a vehicle hardening system pilot project using the MasterGuard vehicle immobilizers by Chief Tovrea.*
- *The motion was seconded by Lieutenant Colonel Leffler.*
- *The motion passed unanimously.*



Consideration of new meeting date and time- After discussion among Board members, it was decided that the Board meetings should continue on the Third Thursday of the month from 1:30 – 3:30 P.M.

**Unfinished Business**

NEXT MEETING: Discussion to move date due to Texas Delegation Visit

**ADJOURN:**

The meeting was adjourned at 3:42 p.m.

---