



Date: April 16, 2015
Location: CATPA Offices
 710 Kipling Street, Ste. 106
 Lakewood, CO 80215

Scheduled Time: 1:30 PM – 3:30 PM
Conference Call Passcode: 948348#
Long Distance: 1-877-820-7831
Denver/Metro: 720-279-0026

Attending Board Members

- | | |
|--|--|
| <input checked="" type="checkbox"/> Jerry Cole, Chair Person | <input checked="" type="checkbox"/> Robert Pace, Insurance Rep. |
| <input checked="" type="checkbox"/> Tonia Rumer, Vice Chair Person | <input checked="" type="checkbox"/> Chief Kevin Paletta, Law Enforcement |
| <input type="checkbox"/> - VACANT -, Insurance Rep. | <input type="checkbox"/> Jess Redman, District Attorney Rep. |
| <input checked="" type="checkbox"/> Judi Burk, Insurance Rep. | <input type="checkbox"/> Carole Walker, Insurance Rep. |
| <input type="checkbox"/> Ron Kammerzel, DOR | <input type="checkbox"/> - VACANT -, Law Enforcement |
| <input checked="" type="checkbox"/> LTC Brenda Leffler, CDPS | |

Attending CATPA Office Staff

- | | |
|--|---|
| <input checked="" type="checkbox"/> Robert Force, Director | <input checked="" type="checkbox"/> Charla Phagan, Office Manager |
| | <input type="checkbox"/> Gina Salazar, Grant Manager |

Members of the Public

Lieutenant Jeff Foster, Aurora PD	Jennifer Offtelie, Aurora PD
Captain Mark Mason, Colorado State Patrol	JoAnna Pruitt, Colorado State Patrol

Call to Order

The meeting was called to order at 1:30 p.m.

Agenda Amendments

It was noted that there were three items added to the agenda since it was sent out to the Board. 1) ATTIC budget modification 2) CATI training request and 3) Non-Disclosure statement.

Public Comments

No comments were made by the public.

Standing Business

Minutes/Budget Reports

- *A motion was made to approve the March 18, 2015 meeting minutes (with a typo correction under the CAAT section and the addition of the year to the conference in the CATI section for clarification) by Chief Kevin Paletta.*
- *The motion was seconded by Tonia Rumer.*
- *The motion passed unanimously.*

- *A motion was made to approve the March 19, 2015 meeting minutes by Tonia Rumer.*
- *The motion was seconded by Chief Kevin Paletta.*
- *The motion passed unanimously.*

- *A motion was made to approve the April Operating Budget report by Tonia Rumer.*
- *The motion was seconded by Chief Kevin Paletta.*



- *The motion passed unanimously.*
- *A motion was made to approve the April Grant Budget report by Chief Kevin Paletta.*
- *The motion was seconded by Robert Pace.*
- *The motion passed unanimously.*

Budget Modification Requests

EMATT

The total request is \$34,300.00

- Move \$2,500 from Vehicle fuel to Vehicle maintenance to move ALPR from Commerce City to Aurora PD vehicles.
- Move \$8,800 from Grants management to Equipment to purchase new ALPR (Englewood PD)
- Move \$13,000 from Personnel Salary (savings from Doug Co vacancy) to Equipment to purchase a new ALPR
- Move \$10,000 from Personnel salary to Personnel Overtime for operations.

What type of operations? The Board wants to be assured that the focus is auto theft. Lieutenant Foster stated that EMATT will hit hotspots with ALPR cars, shopping areas & apartment complexes. Jennifer Offtelie clarified that EMATT is not purchasing two ALPRs; rather they are moving funds from two lines to purchase one ALPR.

- *A motion was made to approve the EMATT Budget modification for the amount of \$34,300 by Chief Kevin Paletta.*
- *The motion was seconded by Robert Pace.*
- *The motion passed unanimously.*

BATTLE

The total request is \$43,967.00

- Move \$18,967 from Operating to Personnel Overtime for investigations.
- Move \$2,000 from Travel to Personnel Overtime for investigations.
- Move \$23,000 from Grant administration to Personnel Overtime for investigations.

Captain Mason stated that there have been some cost savings in the areas of Operating, Travel and Grant administration. As a result, a request is being made to move the funds to the Personnel Overtime line in order to fund investigative operations. It was noted that operations funded by CATPA have been cut in half since December in an effort to maintain the budget for this line. Colorado State Patrol has supplemented funding to this line as well. It was asked if there will be another request before the end of the year and Captain Mason assured the Board that these funds will cover operations through June.

- *A motion was made to approve the Budget modification of \$43,967 by Robert Pace.*
- *The motion was seconded by Chief Kevin Paletta.*
- *The motion passed unanimously.*

ATICC

The total request is \$11,279.00

- Move \$9,000 from Personnel overtime to Consulting services to extend contract to mid-June.



- Move \$2,279 from Supplies & operating (software) to Consulting services to extend contract to mid-June.

ATTIC has had some cost savings in the areas of Personnel overtime and Supplies & Operating (specifically software savings) and would like to move the funds to the Consulting services line in order to extend the contract with Planet Technologies (to the second week in June) to insure the training of OIT personnel is complete before the end of the contract.

- *A motion was made to approve the Budget modification of \$11,279 by Tonia Rumer.*
- *The motion was seconded by Chief Kevin Paletta.*
- *The motion passed unanimously.*

CATI

Training Request \$12,000.00

CATI would like to send up to three investigators to the California Highway Patrol Vehicle Theft Investigation from 5/18/15-5/22/15. This would be paid from existing and approved grant funds in the Training line item. The funds would cover airfare, hotel and training registrations.

- *A motion was made to approve the training request for \$12,000 by Chief Kevin Paletta.*
- *The motion was seconded by Judi Burk.*
- *The motion passed unanimously.*

Grantee Update

Debriefing with BATTLE

During debriefing good feedback from the project directors was received. At this time it was brought to CATPA staff's attention that the funding for the Colorado Springs Police Department investigators (partners in BATTLE) was put with the former SCRATT funding. It was subsequently cut during the budget approval process. Operations continue, but clearly the funds will not last for the entire grant cycle. The team would like to be considered for a supplemental award in October when it is known about any reversion funds from the current grant cycle. BATTLE is currently working with Pueblo and establishing relationships as they will be a new partner for the FY16 grant cycle.

MATT and CATI were both debriefed and were both understanding of the cuts made. CATI changed the conference start date in line with the funding from CATPA.

BATTLE Budget Notes

This document reviews the funding and reasoning behind the funding decisions for the BATTLE grant provided by the CATPA staff for the debriefing meeting.

BATTLE Bulletin

A progress report was submitted by BATTLE.

New Business

Non-Disclosure Statement



It was brought to the staff's attention the amount of law enforcement sensitive material that is reviewed on a regular basis by the Board members. A review of policy and procedures showed that there was not a non-disclosure statement in place. Staff drafted this policy for review by the Board. This is an important issue due to the new policy of electronic documents for Board meetings. The agreement will only need to be signed once; not renewed annually.

- *A motion was made to approve the Non-disclosure Statement by Tonia Rumer.*
- *The motion was seconded by Robert Pace.*
- *The motion passed unanimously.*

Sheriff's Representative

The Governor's office has received one application (Steve Nowlin) for the Sheriff Representative. Staff has spoken to other Sheriffs and has interest from another Sheriff but that application has not been received by the Governor's office. During discussion, past issues with Colorado State Patrol and the fact that he would not be able to attend meetings in person were concerns noted about the nominee Steve Nowlin. It was also noted that Mr. Nowlin is highly qualified with an auto theft background and he will be representing rural Colorado which is not currently represented. In light of the fact that the Governor's office wants to expedite the appointment, the Board is recommending Mr. Nowlin.

Insurance Representative

One application has been received by the Governor's office - Jason Juarez with Nationwide Insurance Company. This candidate is not known by staff or current Board members. The Board will recommend Mr. Juarez.

CATPA Briefings/Reports

Prosecution Initiative Program Guidance

Staff put together a packet with the background of the initiative and forms currently used by the MATT team. This can be used as a model by others who would like to have a prosecution initiative. SCRATT currently doesn't have a case management system in place and this must happen before a prosecution initiative can be funded.

CATPA FY16 Inventory Update

CATPA staff reviewed inventory information currently available. Before June 30 all task forces will verify and update their inventory and report results back to the CATPA staff.

FY15 Strategic Plan

Every unit within the Colorado State Patrol must publish a strategic plan each year. Staff is presenting the document for the Board to review. The focus of the FY15 Strategic Plan was the consolidation of task forces.

IACP Vehicle Theft Award

Currently within the auto theft arena CATPA has given an award, CATI gives awards, IACP and IATI do as well. A suggestion was made to get all partners to focus nominations on one central award in order to give a united message through all associations.



Unfinished Business

Watch Your Car Update

Since the last meeting, the Watch Your Car survey was distributed to law enforcement agencies via CCIC. Survey results (71) found that agencies had negative response to benefits or knowledge of the program. Those that knew about the program did not recommend continuing the program.

The ability to stop based on a sticker was questioned. Staff has recommended (based on the survey results) discontinuing the program. The Board has tasked the staff to develop a plan to dismantle the program. As part of the plan, notice will be given to registered owners from the last 5 years. A full plan of action will be brought before the Board at the next meeting.

Next Meeting: 5/21/2015 at the CATPA offices, 710 Kipling Street, Suite 106 1:30pm – 3:30pm

ADJOURN:

The meeting was adjourned at 3:01

DRAFT