



**Date:** March 16, 2017

**Time:** 1:30 PM – 3:30 PM

**Location:** Cherry Hills Village Police Department  
 2460 E. Quincy Avenue  
 Cherry Hills Village, CO 80113

Chair: Tonia Rumer  
 Vice-Chair: Sheriff Steve Nowlin

**Conference Call:** Denver Metro (720) 279-0026 or Long Distance 1 (877) 820-7831  
 Attendance Passcode: 948348#

**Attending Board Members**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Tonia Rumer, Insurance Rep.                | <input checked="" type="checkbox"/> Robert Pace, Insurance Rep.                       |
| <input checked="" type="checkbox"/> Sheriff Steve Nowlin, Law Enforcement Rep. | <input checked="" type="checkbox"/> Chief Michelle Marie Tovrea, Law Enforcement Rep. |
| <input checked="" type="checkbox"/> Jason Juarez, Insurance Rep.               | <input checked="" type="checkbox"/> Jess Redman, District Attorney Rep.               |
| <input checked="" type="checkbox"/> Judi Burk, Insurance Rep.                  | <input type="checkbox"/> Carole Walker, Insurance Rep.                                |
| <input checked="" type="checkbox"/> Ron Kammerzell, DOR                        | <input type="checkbox"/> Toren Evers-Mushovic, Consumer Rep.                          |
| <input type="checkbox"/> Deputy Director Mark Savage, CDPS                     |   |

**Attending CATPA Office Staff**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Robert Force, Director | <input checked="" type="checkbox"/> Charla Phagan, Office Manager |
|  | <input checked="" type="checkbox"/> Kenya Lyons, Grant Manager    |

**Public Attendees**

Saul Larsen, DORA Policy Analyst

**Public Comment**

None

**Call to Order**

The meeting was called to order at 2:00 p.m., delayed from concluding the FY18 CATPA Grant Funding Conference.

**Introductions**

Board members, CATPA Staff and public attendees introduced themselves.

**Agenda Amendments**

Kenya Lyons advised the BATTLE Budget Modification was not completed prior to this meeting and would not be presented.

- Judi Burk made a motion to remove the Budget BATTLE Modification Request and approve the Agenda as amended.
- Bob Pace seconded the motion.
- **Motion Passed (unanimous)**

**Standing Business**

***Approval of February 16, 2017 Board Minutes***

Upon review, changes were recommended by Chair Tonia Rumer to correct the minutes regarding:



- (1) February 16, 2017 Grant Budget Report that Ron Kammerzell seconded the motion;  
(2) February 16, 2017 Running Balance Budget Report corrected spelling for Jason Juarez;  
(3) CY18 CATPA Board of Directors Meeting Schedule that Bob Pace made a motion to approve.
- o Judi Burk motioned to approve, as amended.
  - o Robert Pace seconded the motion.
  - o **Motion Passed (unanimous)**

## **CATPA Financial Reports**

### **March 16, 2017 Operating Budget Report & March 16, 2017 Running Balance Budget Report**

Director Force provided a briefing to the Board that the CDPS Financial Services Office has employed a new accountant to assist the Board with monthly reporting. The new accountant should be able to assist in providing monthly reporting beginning next month. In light of the grant application analysis and other workload of the CATPA Office, no report is provided this month.

### **March 16, 2017 Grant Budget Report**

Kenya Lyons provided a briefing to the Board, advising the CATPA Office will be meeting with C-MATT for resolving concerns of delayed financial reimbursement requests. Currently, C-MATT has not completed submission of the 2<sup>nd</sup> Quarter Report (December) due to the fiscal officer being detailed to the Lakewood PD Re-Accreditation Process (Commission on Accreditation for Law Enforcement Agencies). The CATPA Office has provided leniency realizing priority for Lakewood PD continuing their CALEA – however, the CMATT fiscal officer should be finalizing that workload within the next couple of weeks and the CATPA Office is meeting with the Project Director to identify grant reporting gaps for resolution. Otherwise, all other grant projects are considered to be on-task.

- Ron Kammerzell made a motion to approve the Grant Budget Report as presented.
- Bob Pace seconded the motion.
- **Motion Passed (unanimous)**

### **Grantee Update: CMATT Budget Modification #5 – Vehicle Hardening Project**

Director Force presented a request for CMATT Budget Modification #5 to request moving \$30,000 from Supplies & Equipment to Consulting Services. The request is response to a Quality Assurance Inspector resigning from the project. The additional funds are needed to re-initiate a private contractor to perform Quality Assurance Inspections, provide training from the Canadian based product company, and re-initiate a contractual agreement with a new private contractor.

- Chief Tovrea made a motion to approve \$30,000 budget transfer from Supplies & Equipment to Consulting Service.
- Sheriff Steve Nowlin seconded the motion.
- **Motion Passed (unanimous)**

## **New Business: FY18 CATPA Grant Funding Recommendations**

### ***Arvada PD StarChase for Theft Enforcement (Arvada PD)***

Director Force asked for a motion to not award funding to the Arvada PD StarChase project for FY18 based on the findings, discussions and deliberations of the Board's funding conference. In summary, the Board found the application is not a multi-jurisdictional project, whereby priority is not given to the funding of the project consistent with statutory requirements; the applicant has not exhausted other grant sources, such as requests from the City of Arvada or CDPS Division of Criminal Justice;



although this is an innovative approach to minimizing vehicle pursuits, the Board was not presented with information that the project has been reviewed to navigate legal and administrative concerns, such as input from local district attorneys, risk management attorney's and development of policies and procedures; and lastly, the Board had concerns for creating value-based efficiency benchmarks to demonstrate any financial obligation of grant funds directly related to vehicle theft.

- Chief Tovrea made a motion to deny funding.
- Bob Pace seconded the motion.
- **Motion Passed (unanimous)**

### ***Attorney General's Auto Theft Initiative (Department of Law – Attorney General's Office)***

Director Force asked for a motion to award the Attorney General's Initiative project \$278,043.53 for FY18 based on the findings, discussions and deliberations of the Board's funding conference.

- Ron Kammerzell made a motion to approve a funding recommendation of \$278,043.53 to the Attorney General's Initiative for FY18.
- Sheriff Nowlin seconded the motion.
- **Motion Passed (unanimous)**

### ***Attorney General's Auto Theft Initiative (Department of Law – Attorney General's Office)***

Director Force advised the Board that he had made a clerical error in requesting the last motion, where the funding recommendation determined by the Board should have been \$285,718. Director Force asked for a motion to correct the previous motion for a total grant award to the Attorney General's Initiative project for FY18 in the amount of \$285,718.

- Ron Kammerzell made a motion to correct the previous motion and approve a funding recommendation of \$285,718 to the Attorney General's Initiative for FY18.
- Sheriff Nowlin seconded the motion.
- **Motion Passed (unanimous)**

### ***Auto Theft Intelligence Coordination Center (Colorado State Patrol)***

Director Force asked for a motion to award the Auto Theft Intelligence Coordination Center project \$620,000 for FY18 based on the discussions and deliberations of the Board's funding conference.

- Ron Kammerzell made a motion to approve a funding recommendation of \$620,000 to the Auto Theft Intelligence Coordination for FY18.
- Judi Burk seconded the motion.
- **Motion Passed (unanimous)**

### ***Beat Auto Theft Through Law Enforcement (Colorado State Patrol)***

Director Force asked for motion to award the Beat Auto Theft Through Law Enforcement project for \$1,400,000 based on discussion and deliberations of the Board's funding conference.

- Jess Redman made a motion to approve a funding recommendation of \$1,400,000 to the Beat Auto Theft Through Law Enforcement for FY18.
- Ron Kammerzell seconded the motion.
- Sheriff Steve Nowlin abstained due to a conflict of interest.
- **Motion Passed (unanimous)**



### ***CATPA Metropolitan Auto Theft Team (City of Lakewood)***

Director Force asked for a motion to award the CATPA Metropolitan Auto Theft Team project \$2,026,000 for FY18 based on the discussions and deliberations of the Board's funding conference.

- Judi Burk made a motion to approve a funding recommendation of \$2,026,000 to the CATPA Metropolitan Auto Theft Team for FY18.
- Chief Tovrea seconded the motion.
- **Motion Passed (unanimous)**

### ***Coloradans Against Auto Theft (Rocky Mountain Insurance Information Association)***

Director Force asked for a motion to award the Coloradans Against Auto Theft project \$750,000 for FY18 based on the discussions and deliberations of the Board's funding conference.

- Ron Kammerzell made a motion to approve a funding recommendation of \$750,000 to the Coloradans Against Auto Theft for FY18.
- Bob Pace seconded the motion.
- **Motion Passed (unanimous)**

### ***Colorado Auto Theft Investigators***

Director Force asked for a motion to award the Colorado Auto Theft Investigators training project \$260,000 for FY18 based on the discussions and deliberations of the Board's funding conference.

- Bob Pace made a motion to approve a funding recommendation of \$260,000 to the Colorado Auto Theft Investigators for FY18.
- Judi Burk seconded the motion.
- Sheriff Steve Nowlin abstained due to a conflict of interest.
- **Motion Passed (unanimous)**

### **Unfinished Business**

#### ***Chief Tovrea Representing CATPA Board at Lakewood PD CALEA Meeting***

Director Force advised the Board that he and Chief Tovrea had received a request to attend an open meeting for the re-accreditation process for the Lakewood Police Department's CALEA process. Director Force said he believed the participation and successes of CMATT would be a significant area of interest for the accreditation process. Director Force believes it would be best for Chief Tovrea to represent the Board, however, the Board's By-Laws limit individual Board Members from representation outside the Board meeting (Article I.1.C "Board members will represent the CATPA Board, but do not have authority outside the Board meetings unless communicated through the Board or Authority Director.") Director Force asked for a motion to approve Chief Tovrea to speak on behalf and otherwise represent to the Board to the Lakewood CALEA meeting.

- Jess Redman made a motion to approve Chief Tovrea representing the Board at the Lakewood CALEA meeting.
- Ron Kammerzell seconded the motion.
- **Motion Passed (unanimous)**

#### ***Next meeting:***

April 20, 2017 at the CATPA Office, 710 Kipling Street, Lakewood, CO 80215

### **Adjourn**

The meeting was adjourned at 2:32 p.m.