



Date: Thursday, March 14, 2019  
 Location: CATPA Office  
 710 Kipling Street, Suite 106  
 Lakewood, CO 80215

Time: 2:00 PM - 4:00 PM  
 Chair: Sheriff Steve Nowlin  
 Vice-Chair: LTC Barry Bratt

Conference Call: 720-279-0026 Enter PIN: 948348#

## AGENDA

### 2:00 PM Call to Order

- (I) Introductions.....Sheriff Nowlin
- (A) Agenda Amendments.....Sheriff Nowlin
- (I) Public Comments.....Sheriff Nowlin

### 2:05 PM Standing Business

- (A) Approval of February 21, 2019 CATPA Board Minutes..... Sheriff Nowlin
- (A) CATPA Financial Reports ..... Robert Force
- (I) Grant Project Briefing Reports ..... Kenya Lyons
  - (I) Attorney General’s Budget Modification #1 (Internally Approved)..... Kenya Lyons
  - (I) Grantee Update ..... Kenya Lyons
    - BATTLE Site Visit (March 5, 2019)
    - Attorney General’s Site Visit (March 7, 2019)

### 2:15 PM OLD Business

- (I) Multi-Crime Task Force Command/Leadership Meeting Update (March 20, 2019) ..... Robert Force
- (I) CATI Conference (April 28 – May 2) Deadline March 15..... Robert Force

### 2:25 PM New Business

- (A) BATTLE Payment Request (November).....Robert Force
- (A) FY20 CATPA Grant Funding Conference ..... Robert Force
  1. AG’s Office Grant Funding Recommendation (\$290,488.00 Proposal)
  2. ATICC Grant Funding Recommendation (\$984,328.00 Proposal)
  3. BATTLE Grant Funding Recommendation (\$1,924,201.00 Proposal)
  4. CAAT Grant Funding Recommendation (\$1,352,268.00 Proposal)
  5. CATI Grant Funding Recommendation (\$319,172.00 Proposal)
  6. CMATT Grant Funding Recommendation (\$2,440,809.00 Proposal)
  7. TPDATI Grant Funding Recommendation (\$113,388.00 Proposal)
  8. VRSS Grant Funding Recommendation (\$263,008.00 Proposal)

### 3:55PM Unfinished Business

- (I) Next Meeting:  
 Tuesday, April 30, 2019 @ 2:00PM – 4:00PM  
 Steamboat Springs Grand  
 2300 Mt Werner Circle, Steamboat Springs, CO 80487

### 4:00 PM Adjourn

**(A) =Action Items (I) Information Items**

Public comment on board meeting agenda items is welcome. Please sign up on speaker sign-up sheet upon entering the CATPA Board meeting room.

Note: All programs, services and activities of the Colorado Automobile Theft Prevention Authority Board are operated in compliance with the Americans with Disabilities Act. To assure that we can meet your needs, please notify us of your request for services at least seven business days prior to the scheduled event by contacting CATPA at 303-239-4560.

**CATPA BOARD OF DIRECTORS**

- Sheriff Steve Nowlin, Chair • Lieutenant Colonel Barry Bratt, Vice Chair • Lovre Brajkovic, Member • Deborah Vela, Member • Jason Juarez, Member  
 • Cory Amend, Member • Robert Pace, Member • Jess Redman, Member • Amy Taylor, Member • Toren Mushovic-Evers, Member • Chief Clinton Nichols, Member



**Date:** March 14, 2019

**Time:** 2:10 PM – 5:14 PM

**Location:** CATPA Office  
 710 Kipling Street, Suite 106  
 Denver, CO 80215

Chair: Sheriff Steve Nowlin  
 Vice Chair: LTC Barry Bratt

*The Board Meeting was originally scheduled to be located at American Family Insurance, but due to closure from inclement weather conditions the meeting was moved to the CATPA Office.*

**Conference Call:** CATPA Conference Phone

**Attending Board Members**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Cory Amend, DOR                     | <input checked="" type="checkbox"/> Sheriff Steve Nowlin, Law Enforcement Rep. |
| <input checked="" type="checkbox"/> Lovre Brajkovic, Insurance Rep.     | <input checked="" type="checkbox"/> Robert Pace, Insurance Rep.                |
| <input type="checkbox"/> LTC Barry Bratt, CDPS                          | <input checked="" type="checkbox"/> Jess Redman, District Attorney Rep.        |
| <input checked="" type="checkbox"/> Jason Juarez, Insurance Rep.        | <input checked="" type="checkbox"/> Amy Taylor, Insurance Rep.                 |
| <input checked="" type="checkbox"/> Toren Evers-Mushovic, Consumer Rep. | <input checked="" type="checkbox"/> Deborah Vela, Insurance Rep.               |
| <input type="checkbox"/> Chief Clinton Nichols, Law Enforcement Rep.    |  |

**Attending CATPA Office Staff**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Robert Force, Director                     | <input checked="" type="checkbox"/> Kenya Lyons, Grant Manager |
| <input checked="" type="checkbox"/> Pamela Hackbarth, Administrative Assistant | <input type="checkbox"/> Krystal Cook-Matson, Grant Specialist |

**Public Attendees**

**Call to Order**

Sheriff Nowlin called the meeting to order at 2:10 p.m.

**Introductions**

Board members, and CATPA staff introduced themselves.

**Agenda Amendments**

No agenda changes.

**Public Comment**

None

**Standing Business**

**Approval of CATPA Board Minutes from February 21, 2019**

There were no changes made to the CATPA Board Minutes for February 21, 2019.

- Toren Evers-Mushovic made the motion to approve the CATPA Board Minutes as presented.
- Robert Pace seconded the motion.
- **Motion Passed (unanimous)**

**CATPA Financial Reports**

***FY19 Operating Budget Report***

Director Force presented the FY19 Grant Budget Report. Director Force said the report reflects current expenditures and balances of the CATPA Office and Grants budgets. Currently, budget expenditures account for 2.6 million from a 6.1 million budget. ATICC and BATTLE are still behind



in submitting their payment requests. CBI is working to spend their grant funds, CATPA has been assured that their statement of work will be completed by June 30, 2019. CMATT has spent half of their funds and CAAT has expended about 80% of their funds. There were no questions from the Board.

- Toren Evers-Mushovic made a motion to approve the CATPA Financial Report as was presented.
- Cory Amend seconded the motion
- **Motion Passed (unanimous)**

### ***FY2019 Grant Budget Report***

Grant Manager Kenya Lyons reported most Grantees have submitted their 2<sup>nd</sup> Quarterly Financial Report, except ATICC and BATTLE. The Attorney General's Office has been submitted and will be processed on March 15, 2019. ATICC and BATTLE are working on getting their cash requests submitted to CATPA. For ATICC the last financial reimbursement was from October 2018. The November 2018 reimbursement for BATTLE is on the agenda for this meeting and will be discussed under New Business.

- Toren Evers-Mushovic made the motion to accept the Grant Budget Report as presented.
- Jason Juarez seconded the motion.
- **Motion Passed (unanimous)**

### **Grant Project Briefing Reports**

#### ***Attorney General's Budget Modification #1***

Director Force briefed the Board that this budget modification was internally approved on March 6, 2019. The modification requested to move \$550, from personnel services cost savings to operating supplies, to cover training costs for personnel to attend the Colorado District Attorneys' Council annual conference and the CATI conference.

- **Information – No Action Taken**

#### ***Grantee Update***

Kenya Lyons gave the Board a briefing for all grant projects. The CATPA Office conducted an on-site visit with BATTLE on March 5, 2019. BATTLE was represented by Captain Mason (Project Director), Joanna Pruitt (Analyst), Captain Sewell (Grants Management Supervisor), Mora Fiedler (Grants Management Director), Barbara Davis (Grants Management Specialist) and Charla Phagan (Grants Management Specialist). The visit identified a need for BATTLE to update their equipment inventory and improve their financial management processes and accountability, which will be discussed later in the meeting agenda. BATTLE showed a high level of operational coordination among the statewide agencies, with coordination and reporting of operational activities. The CATPA Office also conducted an on-site visit with the AG's Office on March 7, 2019. The AG's Office was represented by 1<sup>st</sup> Asst. AG Rob Shapiro, Prosecutor Sarah McCutcheon, Investigator Dana Chavez and Finance Officer Julie Abeyta. The visit identified the need for increased internal communication between the programmatic and financial operations, identifying more substantive information on their monthly reporting, and increasing communications with the task force leaders, investigators and local district attorney's on the processes and expectations whereby the AG's Office can provide assistance to prosecute complex criminal cases. There were no questions from the Board.



- Toren Evers-Mushovic made the motion to accept the Grantee Update Report as presented.
- Jason Juarez seconded the motion.
- **Motion Passed (unanimous)**

## Old Business

### **Multi-Crime Task Force Command/Leadership Meeting**

Director Force reported a follow-up on the Board's last meeting request for the CATPA Office to facilitate a meeting with all law enforcement task forces operating in the Denver Metro Area. Director Force said he received support from C-MATT and BATTLE to identify the variety of task force leaders. CATPA coordinated invitations for a meeting and has received excellent responses from many of the metro area task force leaders, including local, state and federal agencies involved with human trafficking, gang/violent crimes, property crimes, and homeland security. Director Force said the meeting is scheduled for March 20, 2019 and will give update of the meeting at the April Board Meeting.

- **Information – No Action Taken**

### **CATI Conference (April 28 – May 2) Deadline March 15**

Director Force advised the Board that the CATPA Office is making arrangements for Board members who wish to attend the CATI Conference and will need to have confirmation for attendance before March 15th. The CATI Conference is being held from April 28 – May 2 in Steamboat Springs. Director Force advised the Office had confirmation from Chief Nichols, LTC Bratt, Lovre Brajkovic, Jason Juarez and Sheriff Nowlin, and asked if there were any other Board members having interest to attend. Toren Evers-Mushovic and Cory Amend both indicated they could not attend. Deb Vela and Jess Redman may be able to attend but would advise before March 15.

- **Information – No Action Taken**

## New Business

### **BATTLE Payment Request**

Director Force informed the Board that BATTLE and ATICC payment requests are not being received in a timely manner, consistent with the provisions of the grant agreements. Although the CATPA Office does not have any concerns with the operations of BATTLE or ATICC, the financial management does not appear to be getting better since last fiscal year. During the March 5, 2019 BATTLE on-site visit, BATTLE indicated they were experiencing difficulty due to working with multiple agencies, turnover within the Grant Management Office, tracking of expenses within the financial system (CORE) and challenges in coordinating the processes. The CATPA staff has made several efforts to assist the Grant Management Office over the past two years, but there are continual problems with every submission of financial reimbursement. The Grant Management Office and BATTLE Project Director were advised, on several occasions, the need to ensure timely submissions of financial reimbursement requests. On March 1, 2019, the CATPA Office received a BATTLE reimbursement request for expenses incurred in November 2018. The grant agreement directs that the 2<sup>nd</sup> Quarter (October-December) financial reports were due at the end of January. Complicating this submission is the knowledge there are other outstanding reimbursements from BATTLE (December) and ATICC (November and December), and the 3<sup>rd</sup> Quarter (January-March) will be due on April 30, 2019. Director Force advised the Board that the Project Director and the Grants Management Office staff (including Captain Sewell) were advised the delayed reimbursements would need approval of the



Board. Director Force advised he had a meeting with Major Keeton and Captain Sewell on March 12, 2019, where both assured they were working on a management plan to correct the problems with the Grants Management Office. Director Force requested the Board’s consideration to approve BATTLE’s November reimbursement request under the condition that all 2<sup>nd</sup> Quarter financial reports must be submitted prior to April 15, 2019, and failure to comply would result in a performance improvement plan conditioned that future failures would result in non-payment. Director Force advised the corrective structure should be: Step 1 - Acknowledgement with a Warning, Step 2 – Implement a Performance Improvement Plan, and Step 3 – Denial of Payment. Director Force advised this same process was used several years ago with another grantee that was having similar concerns. During deliberation, Board members discussed the suggestions and commented the concern that every Board meeting has highlighted the fact of payment delays with ATICC and BATTLE. The funding of grant administration was increased in this year’s grant to correct past problems, yet they are still on-going. Board members commented there appears to be sufficient warning to the project and it is time for using a performance improvement plan.

- Amy Taylor made a motion to approve payment for the late November financial reimbursement request conditioning an executed Performance Improvement Plan that: 1) Requires all past-due reimbursement requests be received by the CATPA Office no later than April 15, 2019, 2) 3<sup>rd</sup> Quarter reimbursement requests be received by the CATPA Office no later than April 30, 2019 and, 3) Any further delays of reimbursement requests may cause the Board to deny the payment.
- Jason Juarez seconded the motion.
- **Motion Passed (unanimous)**

## FY20 Grant Application Funding Recommendation

### *Summary of the Board’s Funding Conference*

Director Force opened the discussion with the overall results of the Funding Conference. These overall averaged results were based on standards, criteria and evaluation methods pursuant to the CATPA statute and otherwise as adopted by the CATPA Board in the FY20 CATPA Grant Manager’s Guidance Manual. One applicant (VRSS) was determined not qualified (N/Q) under 8 C.C.R. 1507-50. The remaining applications were ranked in ascending order based on the results of the application evaluation and statutory criteria ratings.

Final Results				
Applicant	Application Evaluation	Statutory Criteria	Average Score	Rank
AG's Office	58.13%	71.07%	64.60%	6
ATICC	70.38%	75.71%	73.05%	5
BATTLE	86.71%	76.83%	81.77%	3
CAAT	88.00%	74.13%	81.07%	4
CATI	91.75%	91.27%	91.51%	1
CMATT	88.13%	83.49%	85.81%	2
TPDATI	48.13%	65.00%	56.57%	7
VRSS	60.00%	N/Q	N/Q	N/Q



During the Funding Conference the following results were determined by the Board.

1. Statutory/Regulatory Evaluation Results. These evaluation elements considered factors outlined in C.R.S. 42-5-112 and 8 C.C.R. 1507-50.

Statutory/Regulatory Evaluation of Applications												
Applicant	Qualified Applicant	Award Period	Multijurisdictional	Type	Geographical	Problem Defined	Measurable	Supported by Statistics	Minimizes Duplication	Realistic Activities	Innovative Concept	Measurable Evaluation
AG's	Yes	1 Yr.	Yes	Prosecution	Statewide	Yes	Yes	Yes	Yes	Yes	Yes	Yes
ATICC	Yes	1 Yr.	Yes	Enforcement	Statewide	Yes	Yes	Yes	Yes	Yes	Yes	Yes
BATTLE	Yes	1 Yr.	Yes	Enforcement	Statewide	Yes	Yes	Yes	Yes	Yes	Yes	Yes
CAAT	Yes	1 Yr.	Yes	Prevention	Statewide	Yes	Yes	Yes	Yes	Yes	Yes	Yes
CATI	Yes	1 Yr.	Yes	Training	Statewide	Yes	Yes	Yes	Yes	Yes	Yes	Yes
CMATT	Yes	1 Yr.	Yes	Enforcement	Statewide	Yes	Yes	Yes	Yes	Yes	Yes	Yes
TPDATI	Yes	1 Yr.	No	Enforcement	City	Yes	Yes	Yes	No	Yes	Yes	Yes
VRSS	No	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

2. Application Evaluation Results. These evaluation elements considered factors adopted by the Board for rating the application. These elements are published in the FY20 CATPA Grant Manager's Guidance Manual.

Board Evaluation of the Application							
Applicant	Technical Capacity	Management Capacity	Past Performance	Average Grade	% Points	Value	Rank
AG's Office	48.63	5.50	4.25	Marginal	58.13%	C	7
ATICC	59.13	5.25	6.75	Good	70.38%	B	5
BATTLE	63.71	11.00	12.29	Excellent	86.71%	A	4
CAAT	61.63	13.38	13.50	Excellent	88.00%	A	3
CATI	64.25	13.50	14.38	Excellent	91.75%	A	1
CMATT	63.50	12.63	12.38	Excellent	88.13%	A	2
TPDATI	38.63	9.50	0.00	Poor	48.13%	D	8
VRSS	55.63	4.37	0.00	Marginal	60.00%	C	6



3. Statutory Criteria Evaluation Results. These evaluation elements are considered factors outlined in C.R.S. 42-5-112 and 8 C.C.R. 1507-50.

Statutory Criteria for Application and Interviews										
Applicant	Limited Funds	Existing Program	Auto Theft Problem	Other Project Coordination	Proposed Plan	Number of Personnel	Past E Experience	Total	Percentage	Rank
AG's Office	7.38	6.88	7.88	5.75	6.63	7.88	7.38	49.75	71.07%	6
ATICC	7.67	7.33	8.44	8.44	6.78	6.22	8.11	53.00	75.71%	4
BATTLE	7.78	7.33	8.67	7.78	7.56	7.33	7.33	53.78	76.83%	3
CAAT	7.33	7.00	7.56	7.67	7.56	7.89	6.89	51.89	74.13%	5
CATI	8.33	8.44	9.56	9.44	9.33	9.44	9.33	63.89	91.27%	1
CMATT	7.67	7.89	9.22	8.89	8.44	8.00	8.33	58.44	83.49%	2
TPDATI	7.25	6.00	7.38	5.38	7.50	6.13	5.88	45.50	65.00%	7
VRSS	N/Q	N/Q	N/Q	N/Q	N/Q	N/Q	N/Q	N/Q	N/Q	N/Q

Director Force advised the Board of the FY20 CATPA spending authority for availability of grant awards is maximized at \$5,716,346. Director Force explained the differences between critical, essential and supplemental funding requests. Director Force provided information which identified the critical, essential and supplemental requests, as classified by the applicant, and also provided recommendations from the CATPA Office. Director Force recommended the Board consider only funding the critical needs first and then, based on the remaining funds of the spending authority, to re-distribute the remaining funds to applicants in ranked order.

***Colorado Auto Theft Investigators (CATI)***

Director Force advised CATI was ranked #1 in the outcome of the application review process and the applicant was requesting a total of \$319,172, including requests of \$317,182 as critical needs and \$1,990 as supplemental. The Board provided discussion of pleasure with the application, the interview and did not have any special conditions outside those currently provided in the project.

- **Cory Amend made a motion to approve \$319,172**
- **Love Brajkovic seconded**
- **Motion Passed (unanimous)**

***Colorado Metropolitan Auto Theft Team (CMATT)***

Director Force advised CMATT was ranked #2 in the outcome of the application review process and the applicant was requesting a total of \$2,440,809. Director Force advised the application identified \$1,875,754.00 as critical needs, \$220,705 as essential and \$344,350 as supplemental. Director Force advised the CATPA Office, after reviewing the application budget and program, recommended \$1,851,184.00 as critical needs, \$317,075.00 as essential and \$272,550.00 as supplemental. During the Board's deliberation, Cory Amend recommended the program be funded completely as there should be some reward for being ranked #2. The Board discussed





special conditions and agreed the award recommendation should require the following in addition to those currently required under the grant agreement:

1. The CMATT Project Director, or designee, must attend scheduled regional Adams County law enforcement meetings, which will be led by Chief Nichols and/or the CATPA Office.
2. Support the AG's Auto Theft Initiative to implement a written intake process (e.g., criteria, checklists, etc.) that provides guidance on the AG's project services to assist and navigate law enforcement agencies, CATPA Task Forces and local district attorney offices.
3. Support the implementation of a communication plan with the AG's Auto Theft Initiative to identify, discuss and otherwise support complex criminal cases related to vehicle theft arising from the activities of the CATPA Task Forces or other multi-agency law enforcement program(s).
4. Support a plan of action, developed by the AG's Auto Theft Initiative, to address formal or informal working agreements with local district attorney offices for the prosecution of multi-jurisdictional complex criminal cases related to vehicle theft as performed by CMATT.
5. Compliance with the CATPA ALPR Standards and Requirements document; Ensure that Douglas County Sheriff's Office personnel commit to attend weekly CMATT meetings; Ensure that Douglas County Sheriff's Office will provide information sharing on vehicle theft case investigations with CMATT.
  - **Robert Pace made a motion to approve \$2,349,032 with the Special Conditions**
  - **Jason Juarez seconded**
  - **Motion Passed (unanimous)**

*Toren Evers-Mushovic dropped off call.* A discussion was held regarding the order of which the awards are being made. Director Force pointed out that the remaining spending authority was insufficient to fund the remaining projects at their critical need level. The consensus of the Board was to deviate from the ranking order and skip BATTLE and consider ATICC.

### ***Auto Theft Intelligence Coordination Center (ATICC)***

Director Force advised ATICC was ranked #5 in the outcome of the application review process and the applicant was requesting a total of \$984,328. Director Force advised the application identified \$382,767 as critical needs, \$548,565 as essential and \$52,996 as supplemental. Director Force advised the CATPA Office, after reviewing the application budget and program, recommended \$714,830 as critical needs, \$216,502 as essential and \$52,996 as supplemental. After discussion and deliberation regarding the analyst positions, their service statewide and the consulting services expenditures, the Board identified the following special conditions in addition to those currently required under the grant agreement:

Special Conditions:

1. ATICC must implement an internal financial management plan by 7/1/2019 to ensure financial payment requests are submitted timely. The financial management plan must include tasks, corresponding personnel assignments, performance standards, time lines and internal monitoring/staff communications.
  - **Cory Amend made a motion to approve \$714,831 with the Special Conditions**
  - **Lovre Brajkovic seconded**
  - **Motion Passed (unanimous)**





### ***Beat Auto Theft Through Law Enforcement (BATTLE)***

Director Force advised BATTLE was ranked #3 in the outcome of the application review process and the applicant was requesting a total of \$1,924,146. Director Force advised the application identified \$1,043,679 as critical needs, \$858,493 as essential and \$21974 as supplemental. Director Force advised the CATPA Office, after reviewing the application budget and program, recommended \$1,585,925 as critical needs, \$307,476 as essential and \$30,745 as supplemental. After a lengthy discussion and deliberation regarding the project, concerns of financial management, and funding availability.

- **Corey Amend made a motion to approve \$1,043,679**
- **Jason Juarez seconded**

**Sheriff Nowlin, Chairperson, requested a roll call vote.**

Amy Taylor – Yes

Cory Amend – Yes

Jason Juarez – Yes

Lovre Brajkovic – No

Robert Pace – No

Deb Vela – No

Sheriff Nowlin – Originally abstained, however, as his vote was needed to break a tie – No

**The motion failed 3 in favor and 4 against.**

Further discussion regarding funding of the BATTLE project took place including the past performance and grant administration challenges. One suggestion was to either reduce or deny funding for Grant Administration, however, Kenya Lyons informed the Board that per Grant Guidelines that Grant Administration must be considered but cannot be more than 5% of the total request. Director Force was asked to review the Critical, Essential and Supplemental fund requests.

- **Jason Juarez made a motion to approve \$1,300,000**
- **Lovre Brajkovic seconded**
- **Sheriff Nowlin abstained**
- **Motion passed 4-2**

BATTLE Project Special Conditions. Director Force requested the Board to identify any special conditions for the funded project. After discussion, the Board identified the following special conditions in addition to those currently required under the grant agreement:

1. The BATTLE Project Director, or designee, must attend scheduled regional Adams County law enforcement meetings, which will be led by Chief Nichols and/or the CATPA Office.
2. Support the AG's Auto Theft Initiative to implement a written intake process (e.g., criteria, checklists, etc.) that provides guidance on the AG's project services to assist and navigate law enforcement agencies, CATPA Task Forces and local district attorney offices.
3. Support the implementation of a communication plan with the AG's Auto Theft Initiative to identify, discuss and otherwise support complex criminal cases related to vehicle theft arising from the activities of the CATPA Task Forces or other multi-agency law enforcement program(s).



4. Support a plan of action, developed by the AG's Auto Theft Initiative, to address formal or informal working agreements with local district attorney offices for the prosecution of multi-jurisdictional complex criminal cases related to vehicle theft as performed by BATTLE.
5. BATTLE must implement an internal financial management plan by 7/1/2019 to ensure financial payment requests are submitted timely. The financial management plan must include tasks, corresponding personnel assignments, performance standards, time lines and internal monitoring/staff communications.
  - **Jason Juarez made a motion to approve the Special Conditions for the BATTLE Grant**
  - **Amy Taylor seconded**
  - **Motion Passed (unanimous)**

### ***Coloradans Against Auto Theft (CAAT)***

Director Force advised CAAT was ranked #4 in the outcome of the application review process and the applicant was requesting a total of \$1,352,280. Director Force advised the application identified \$1,350,780 as critical needs, \$1,500 as essential and \$0 as supplemental. Director Force advised the CATPA Office, after reviewing the application budget and program, recommended \$750,000 as critical needs, \$324,837 as essential and \$277,443 as supplemental. During the discussion, the Board requested the CATPA Office to arrange and schedule CAAT for a presentation at an upcoming Board meetings to present and discuss industry standards to measure public awareness projects, such as the use of impressions and social media reach. There were no special conditions identified by the Board to be in addition to those currently required under the grant agreement.

- **Jason Juarez made a motion to approve \$750,000**
- **Lovre Brajkovic seconded**
- **Motion Passed (unanimous)**

### ***Attorney General's Office Auto Theft Initiative (AG's Office)***

Director Force advised the AG's Office was ranked #6 in the outcome of the application review process and the applicant was requesting a total of \$292,146. Director Force advised the application identified \$290,488 as critical needs, \$1,658 as essential and \$0 as supplemental. Director Force advised the CATPA Office, after reviewing the application budget, and meeting with AG Shapiro (Project Director), recommended \$292,146. Cory Amend suggested that parking, one of the CDAC training attendees and miscellaneous equipment be cut for a total reduction of \$6,290. The Board requested that Dana Chavez present his knowledge base from his attendance at BERLA training and the AG present a follow-up on the Rapid DNA project at an upcoming board meeting. After discussion and deliberation, the Board identified the following special conditions in addition to those currently required under the grant agreement:

Special Conditions:

1. Develop, submit and distribute a written intake process (e.g., criteria, checklists, etc.) that provides guidance on the project's services to assist and navigate law enforcement agencies, CATPA Task Forces and local district attorney offices.
2. Develop, submit and implement a communication plan with CATPA Task Force commanders to identify, discuss and otherwise support complex criminal cases related to vehicle theft arising from the activities of the CATPA Task Forces or other multi-agency law enforcement program(s).



3. Develop and implement a plan of action to address formal or informal working agreements with local district attorney offices for the prosecution of multi-jurisdictional complex criminal cases related to vehicle theft by engaging support with CATPA Task Force commanders and the CATPA Office.
4. Develop and submit a reporting format (e.g., reporting form, narrative template, spreadsheets, etc.) which will illustrate monthly progress of the project and further demonstrate its value.
  - **Robert Pace made a motion to approve \$284,199 with the Special Conditions**
  - **Deb Vela seconded**
  - **Motion Passed (unanimous)**

### ***Thornton Police Department Auto Theft Initiative (TPDATI)***

Director Force advised TPDATI was ranked #7 in the outcome of the application review process, was not a multi-agency applicant, and the applicant was requesting a total of \$113,390. Director Force advised the application identified \$0 as critical needs, \$113,390 as essential and \$0 as supplemental. Director Force advised, should the Board award the application, that priority should be for the ALPRs and not the software, as it is a duplication/overlap of funding with the BATTLE grant. The BATTLE grant currently funds the installation and maintenance of an ELSAG server, where Thornton PD can simply push the funded ALPR data to the server and data warehouse. In addition, Director Force did not recommend the intelligence software request as it may also be a duplicative/overlap of funding with the ATICC grant. After discussion and deliberation, the Board identified the following special conditions under consideration of approved funding:

#### Special Conditions

1. Prior to purchase of ALPR equipment, complete and submit required information as outlined in the CATPA ALPR Standards and Requirements document (see Appendix F in the FY20 CATPA Grant Managers Guidance Manual).
2. Prior to purchase of ALPR equipment, establish a working relationship with CMATT to minimally include investigator attendance at weekly CMATT meetings for information sharing regarding Thornton PD vehicle theft and recovery investigative cases.
3. Submit a CATPA Inventory Form upon purchase of equipment using CATPA funds.
4. The assigned Project Director, or designee, must attend scheduled regional Adams County law enforcement meetings, which will be led by Commerce City Chief Nichols and/or the CATPA Office.
  - **Lovre Brajkovic made a motion to approve \$90,890 with Special Conditions**
  - **Jason Juarez seconded**
  - **Motion Passed (unanimous)**

### ***FY20 Grant Award Budget and Spending Authority Balance***

Director Force reported the total amount of approved project funding was \$183,554 in excess of the spending authority for FY20 and requested reconsideration of project(s) to balance the budget. The Board then held a lengthy discussion and resolved to split the difference between the CMATT and BATTLE grants.

- **Jason Juarez made a motion to reduce the BATTLE award by \$91,777 for a total of \$1,208,223**



- **Lovre Brajkovic seconded**
- **Motion Passed (unanimous)**
  
- **Robert Pace made a motion to reduce the CMATT award by \$91,777 for a total of \$2,349,032**
- **Jason Juarez seconded**
- **Motion Passed (unanimous)**

#### *VRSS - Pueblo's Collaboration for a Change*

After discussion, deliberation and recommendations from the FY 2020 CATPA Board's Funding Conference, the Board felt the applicant did not meet the definition of a 'qualified applicant' as defined in 8 C.C.R. 1507-50, CATPA 2. The regulation states a 'qualified applicant' is "A Colorado law enforcement agency, state agency, local unit of government, independent school district, nonprofit, or for profit organization that can demonstrate its proposed program addresses some aspect of motor vehicle theft prevention." As the applicant is a Canadian company and the Colorado agency was unable to transfer as the applicant, the Board decided the application was not qualified (N/Q). However, during discussion and deliberation of the application, the Board recognized the project was innovative, progressive and was of high interest to see a future proposal with a qualified applicant.

- **Robert Pace made a motion 'With Regret' to deny funding as the applicant did not meet the definition of a qualified applicant requirement.**
- **Lovre Brajkovic seconded**
- **Motion Passed (unanimous)**

#### Unfinished Business

Next Meeting:

Tuesday, April 30, 2019 @ 2:00PM – 4:00PM

Steamboat Springs Grand

2300 Mt Werner Circle, Steamboat Springs, CO 80487

#### Adjourn

- **Robert Pace made a motion to adjourn the meeting**
- **Deb Vela seconded.**
- **Motion Passed at 5:14 PM**