



Date: February 19, 2015
Location: CATPA Offices
710 Kipling Street, Suite 106
Lakewood, CO 80215

Scheduled Time: 1:30 PM – 3:30 PM
Conference Call Passcode: 948348
Long Distance: 1-877-820-7831
Denver/Metro: 720-279-0026

Attending Board Members

- | | |
|--|---|
| <input checked="" type="checkbox"/> Jerry Cole, Chair Person | <input checked="" type="checkbox"/> Robert Pace, Insurance Rep. |
| <input checked="" type="checkbox"/> Tonia Rumer, Vice Chair Person | <input type="checkbox"/> Chief Kevin Paletta, Law Enforcement |
| <input type="checkbox"/> Dan Bowers, Insurance Rep. | <input checked="" type="checkbox"/> Jess Redman, District Attorney Rep. |
| <input checked="" type="checkbox"/> Judi Burk, Insurance Rep. | <input checked="" type="checkbox"/> Carole Walker, Insurance Rep. |
| <input checked="" type="checkbox"/> Ron Kammerzel, DOR | <input type="checkbox"/> Com. David Weaver, Law Enforcement |
| <input checked="" type="checkbox"/> LTC Brenda Leffler, CDPS | |

Attending CATPA Office Staff

- | | |
|--|---|
| <input checked="" type="checkbox"/> Robert Force, Director | <input checked="" type="checkbox"/> Charla Phagan, Office Manager |
| | <input checked="" type="checkbox"/> Gina Salazar, Grant Manager |

Call to Order

CATPA Chair called the meeting to order at 1:34 pm and welcomed Board Members to this month's meeting.

Agenda Amendments

An update on Dan Bower's position on the Board will be included in the briefing on the Sheriff position.

- *A motion was made by Judi Burk to approve the agenda with the addition of the briefing added.*
- *The motion was seconded by Ron Kammerzel*
- *The motion passed unanimously.*

Standing Business

Approval of January 15, 2015 CATPA Board Minutes

- *A motion was made by Judi Burk to approve the January 15, 2015 CATPA minutes.*
- *The motion was seconded by Lieutenant Colonel Brenda Leffler.*
- *The motion passed unanimously.*

CATPA Financial Reports

Staff presented three reports with the expenditures year to date, a budget analysis year to date and a projected budget balance.

February 19, 2015 Operating Budget Report

- *A motion was made by Ron Kammerzel to approve the February 19, 2015 Operating Budget Reports as presented.*
- *The motion was seconded by Jess Redman.*
- *The motion passed unanimously.*



February 19, 2015 Grantee Budget Report

- *A motion was made by Judi Burk to approve the February 19, 2015 Grantee Budget Report as presented.*
- *The motion was seconded by Ron Kammerzel.*
- *The motion passed unanimously.*

EMATT will have a modification to their budget which will be presented at the March meeting.

Grantee Update

Department of Justice (DOJ) article -Odometer tampering continues to be a major concern; an example from Philadelphia was given. A fact sheet with ways to detect odometer fraud was also attached.

CATPA Enforcement Grant Reporting- A summary of the Enforcement reporting was given. It was noted that differences in how the original crime is reported makes a big difference in how the reporting is handled. One area that stood out is in reporting "puffers"; better puffer reporting from the taskforces is needed. The statistics for bait car operations show that this method is not cost effective. The CATPA assessment fee is not applicable to all motor vehicles, including trailers, motorcycles, and motor carriers. It was noted that the Board would like to add these vehicles to the assessment fee requirement. Carole Walker advises that communication with commercial carriers will be necessary to get that passed.

CATPA Briefings/Reports

IACP Vehicle Theft Committee Meeting on May 5, 2015- Director Force has been nominated to the IACP Vehicle Theft Committee. The direction of the committee is one that is compatible with CATPA's mission and goals. A face to face committee meeting will be held on 5/5/15 in Alexandria, VA. Upon approval of the appointment from command staff, Director Force will be submitting travel request for approval.

Sheriff Representative to the CATPA Board Update - Romaine Pacheco from the Governor's office has reached out to sheriffs association for a replacement. Staff has reached out to the Sheriffs from Adams and Arapahoe counties with a request that they submit an application to the Governor's office.

Resignation of Dan Bowers- Due to life and work situations Dan submitted his resignation. Dan had positive feedback about the Board and its workings. Carole brought up concern that the statute stipulates the representative be from a rural area of the state; as the pool of representatives with auto theft expertise and a willingness to serve may be limited. If any board members have any recommendations please have them contact the Governor's office.

Letter to the Insurance Commissioner- A comparative review of the Division of Insurance listing of insurance companies required to report an assessment for 2014 and the CATPA insurance company database was conducted. There were six (6) companies that are delinquent in either reporting or payment for a total of \$79.50. Upon approval from command staff the letter will be sent to the Commissioner of the Division of Insurance as required by §42-5-112(4) C.R.S. Lieutenant Colonel Leffler gave verbal approval of the letter. Carole suggested to staff with the commissioner and her staff in order to clarify the mission of CATPA and foster a closer working relationship.



New Business

CATI Training Reviews-

IOMGIA – This is a request for funds (to cover airfare and registration costs) to send ATICC staff to an outlaw motorcycle trainings to learn the nexus to auto theft. As state employees the fiscal requirements are not able to be met because of the crossover between fiscal periods. Lieutenant Colonel Leffler stated that Colorado State Patrol may be able to provide funding during the appropriate fiscal periods.

- *A motion was made to deny the CATI request for funds for the IOMGIA training by Lieutenant Colonel Leffler.*
- *The motion was seconded by Carole Walker.*
- *The motion passed unanimously.*

IAATI – A request for funds (to cover airfare and registration costs) for two (2) members of the CATI Board to attend the IAATI conference to receive training and bring it back as instructors. It was questioned why funds from the current grant (FY15) would be used for training that takes place in the next fiscal year (FY16). The registration and airfare have to be purchased in advance. Per Diem and hotel costs would not be paid for with CATPA funds. There is concern among Board members that a precedent will be set by allowing expenditures to be paid for in one fiscal year while the receipt of the services are incurred in the following fiscal year. Another conflict is the fact that the seminar starts in August and CATPA funding starts July 1; not allowing adequate time to make arrangements so close to the start of the fiscal year.

- *A motion was made to deny the CATI request for funds for the IAATI training by Lieutenant Colonel Leffler.*
- *The motion was seconded by Jess Redman.*
- *The motion passed unanimously.*

CATPA Annual Report – A draft of the 2014 CATPA Annual Report was presented. Lieutenant Colonel Leffler would like to change the sentence “Less than 8% of collected revenues are used for administrative support, including a three member staff, administered by the Colorado State Patrol.” to read “administered by the Colorado Department of Public Safety”. Jerry Cole made the suggestion to add **The assessment covers certain automobile and truck policies but not motorcycles or trailers that are significant theft targets* to follow the sentence “In 2008 the legislature passed Senate Bill-60 to provide CATPA with permanent funding of \$1 per insured vehicle until the sunset review in 2018.”

- *A motion was made to approve the 2014 Annual Report with the suggested amendments by Jess Redman.*
- *The motion was seconded by Robert Pace.*
- *The motion passed unanimously.*

CATPA FY16 Grant Application Review Process -

Board member evaluation of each application- Staff will send pdf files of the evaluation reports to each Board member. It is essential that all members send the forms back to Gina prior to the interviews; especially those who will not be in attendance for the interviews.



Grantee interview Question Development Plan- Questions approved by 3/9/15

Grantee Interview Schedule for March 18, 2015 8-4:30

Application Funding Discussion for March 19, 2015 9-1

There was a consensus among Board members wanting to eliminate the COGMS steps. PDF documents of grant evaluation forms and supporting documents will be used instead. Staff has requested that all members send the evaluations to Gina prior to the interviews. Gina will send out the final schedule for the grant application review to the Board via email.

This year there is an out of state grant applicant; how do we handle the interview which has traditionally been a face to face meeting? Alternatives would be telephone conferencing or a go-to-meeting. Board members are in consensus that the applicants all need to be here for a face to face interview. Gina will inform the applicant of the Board's decision. Jerry stated conflict due to the fact that the out-of-state grant applicant has approached LOJack for a partnership. Robert pointed out that the Rule of Necessity overrides the Conflict of Interest in the event of a lack of quorum or tied vote according to Robert's Rules and the CATPA Board By-Laws.

- *A motion was made to approve the FY16 grant application review plans by Judi Burk.*
- *The motion was seconded by Jess Redman.*
- *The motion passed unanimously.*

Unfinished Business

Next Meeting: 3/19/2015 at the State Patrol Academy 15055 S Golden Rd, Golden, CO 80401
Building 100, 1:30pm – 3:30pm

ADJOURN:

The meeting was adjourned at 3:00 p.m.
