



Date: February 15, 2018

Time: 1:30 PM – 3:30 PM

Location: ATICC
 690 Kipling Street, 2nd Floor
 Lakewood, CO 80215

Chair: Judi Burk, Pro Tem
 Vice Chair: N/A

Conference Call: CATPA Conference Phone

Attending Board Members

- | | |
|---|---|
| <input type="checkbox"/> Vacant, Insurance Rep. | <input checked="" type="checkbox"/> Robert Pace, Insurance Rep. |
| <input type="checkbox"/> Sheriff Steve Nowlin, Law Enforcement Rep. | <input checked="" type="checkbox"/> Chief Michelle Tovrea, Law Enforcement Rep. |
| <input checked="" type="checkbox"/> Jason Juarez, Insurance Rep. | <input checked="" type="checkbox"/> Jess Redman, District Attorney Rep. |
| <input checked="" type="checkbox"/> Judi Burk, Insurance Rep. | <input type="checkbox"/> Vacant, Insurance Rep. |
| <input type="checkbox"/> Cory Amend, DOR | <input checked="" type="checkbox"/> Toren Evers-Mushovic, Consumer Rep. |
| <input checked="" type="checkbox"/> LTC Barry Bratt, CDPS | |

Attending CATPA Office Staff

- | | |
|--|---|
| <input checked="" type="checkbox"/> Robert Force, Director | <input checked="" type="checkbox"/> Kenya Lyons, Grant Manager |
| | <input checked="" type="checkbox"/> Krystal Cook-Matson, Grant Specialist |

Public Attendees

- | | |
|---|---|
| <input checked="" type="checkbox"/> Commander Mike Greenwell, CMATT | <input checked="" type="checkbox"/> Capt. J.P. Burt, ATICC Project Director |
| <input checked="" type="checkbox"/> Capt. Mark Mason, BATTLE | <input checked="" type="checkbox"/> Msgt. Mike Gartner, |
| <input checked="" type="checkbox"/> Sgt. Matthew Beaudin, CMATT | <input checked="" type="checkbox"/> John Henry, Consultant |
| <input checked="" type="checkbox"/> Stephanie Chataignier, CSP Communications | |

Nomination to Chair Meeting

Pursuant to the CATPA Board By Laws (Article 1, Section 4.i), Director Force asked for a nomination of Chair in Sheriff Steve Nowlin’s absence. Bob Pace nominated Judi Burk to be the Chair for the meeting.

- Bob Pace made a motion for Judi Burk to be the Chair for the meeting.
- Chief Michelle Tovrea seconded the motion.
- **Motion Passed (unanimous)**

Call to Order

The meeting was called to order at 1:43 p.m.

Introductions

Board members, CATPA staff and public attendees introduced themselves.

Agenda Amendments

Director Force requested that there be an agenda amendment postponing the ATICC Budget Modification to a later date.

- Bob Pace motioned to approve the Agenda as amended.
- Jason Juarez seconded the motion.
- **Motion Passed (unanimous)**



Public Comment

None

Standing Business

CATPA Board Vice Chair Election

Director Force asked for nominations for the Vice Chair position. LTC Bratt nominated Judi Burk. Judi Burk accepted the position.

- LTC Bratt motioned Judi Burk for Vice Chair position.
- Bob Pace seconded the motion.
- **Motion Passed (unanimous)**

Approval of CATPA Board Minutes from January 18, 2018

- Bob Pace motioned to approve the minutes as presented.
- Chief Michelle Tovrea seconded the motion.
- There was no discussion.
- **Motion Passed (unanimous)**

CATPA Financial Reports

Operating Budget Report

Director Force informed the Board that the CATPA Reconciliation has been completed with the end fund balance for FY2017 being \$5,049,834.11.

Director Force provided a briefing of the 2018 CATPA Cash Fund Summary which shows Revenues, Expenditures, the Uncommitted Reserve Balance and CATPA's spending authority. As of FY2017, there was a fund balance of \$5,049,834.11 in the CATPA Cash Fund. The projected Revenues for FY2018 are \$5,304,140.00 with \$2,373,830.00 being collected in January 2018 and \$532,331.00 being collected for July 2018. This leaves a total of \$2,119,739.00 to be collected in July 2018. This report shows \$6,158,412.00 in awarded expenditures, with \$1,782,692.00 being expended as of today. This leaves a balance of \$4,375,720.00 remaining for the rest of the fiscal year. Director Force did inform the Board that this report does not reflect a couple of invoices that CATPA has received from Grantees. The uncommitted Reserve Balance will be \$10,353,974.11 after all revenue has been collected in which \$6,158,412.00 has been awarded leaving a balance of \$4,195,562.11. CATPA's spending authority is \$6,213,420.00 with \$6,158,412.00 being awarded leaving a balance uncommitted of \$55,008.00.

It was asked by Judi Burk where the spending authority comes from. Director Force informed the Board in its simplest form that the spending authority is established by the Legislature, annually in the Long Bill.

- Bob Pace made a motion to approve the budget as presented.
- Chief Michelle Tovrea seconded the motion.
- **Motion Passed (unanimous)**

Grantee Budget Report

Grant Manager Kenya Lyons presented the FY2018 Grantee Budget Report to the Board. Grant Manager Kenya Lyons informed the Board that last year CMATT was having problems submitting



invoices in a timely manner. This year there has been a new person handling all the invoices and they are coming in on time. Grant Manager Kenya Lyons stated CMATT has submitted their December invoice in the amount of \$138,015.98 which brings the total amount expended to \$876,637.31. This amount reflects 43% of their funds being used to date.

Grant Manager Kenya Lyons informed the Board that both BATTLE and ATICC are behind on submitting their invoices. As of today, CATPA has not received the November or December invoices and the second quarter ended on December 31st. Grantees had till January 30th to submit 2nd quarter financial requests. In working with the programs' it appears that they are on target with their projections to use up all their funds by June 30th, 2018.

Grant Manager Kenya Lyons informed the Board that the Attorney General's office also hasn't submitted their 2nd quarter invoice. Currently, the Attorney General's office is hiring for David's replacement. Grant Manager Kenya Lyons has been in contact with Julie Abeyta who is the financial officer for the Attorney General's office and is working with her to get the invoices submitted.

- Bob Pace made a motion to approve the grantee budget as presented.
- Chief Michelle Tovreall seconded the motion.
- **Motion Passed (unanimous)**

Grant Project Reports

BATTLE Case Overview

Srgt. Matthew Beaudin provided a case overview to the Board illustrating how multi-jurisdictional BATTLE cases can be and the amount of resources used to apprehend the criminals.

- **Information – No Action Taken**

BATTLE Budget Modification

Grant Manager Kenya Lyons informed the Board that CATPA had received a budget modification request from BATTLE. Within the budget modification, BATTLE is wanting to move funds from supplies/operating and equipment into consulting services. These funds would be used for the data integration with Numerica. This would include the data integration as well as a 3 month maintenance (March – June) on the data. Last year BATTLE had received a quote from Vigilant for the data integration for Grand Junction that amounted to \$49,000.00. The quote that was obtained for the same service from Numerica came in at \$5,000.00 which is a cost savings of approximately \$37,000.00. This would allow BATTLE the ability to purchase an additional 9 ALPR's from LSAG and have a savings of \$39,000.00.

Captain Mark Mason explained to the Board that the cost of the LSAG server would be \$46,000.00. There would be a \$65,000.00 yearly maintenance cost with the data integration to Numerica. This will afford all Elsag users using CATPA funded ALPRs to centralize the data using Numerica's Record Data Warehouse. The data would be housed using CJIS compliance standards in cloud technology and can be shared amongst agencies. Captain Mason informed the Board that Numerica has completed CJIS audit.

It was suggested by Chief Michelle Tovrea to keep an eye on the cost of the cloud storage.



- Chief Michelle Tovrea made a motion to approve the BATTLE Budget Modification.
- Bob Pace seconded the motion.
- **Motion Passed (unanimous)**

CBI Budget Modification

Grant Manager Kenya Lyons informed the Board that CATPA had received a budget modification from CBI. This budget modification is to move money from supplies/operating to consulting services. The funds would be used to purchase updated software, no changes to the scope of work.

- Chief Michelle Tovrea made a motion to approve the BATTLE Budget Modification.
- Bob Pace seconded the motion.
- **Motion Passed (unanimous)**

Old Business

CATPA Sunset Review – House Transportation Committee (02/07/2018)

Director Force informed the Board that the CATPA Sunset Review had been assigned a bill number, House Bill 18-1240. This House Bill asks that CATPA be continued for eleven (11) years. Director Force informed the Board that it went in front of the House Transportation Committee on February 7, 2018 and had two bi-partisan co-sponsors and thirteen (13) other members that co-sponsored it unanimously. Director Force informed the Board that within the next week or two will be another hearing in which Director Force has been asked to not provide testimony, but to appear to answer questions. The bill has been sponsored by Senator Cook when it reaches the Senate.

Director Force informed the Board that New Mexico's Auto Theft Prevention Authority passed both the House and Senate. The New Mexico Auto Theft Prevention Authority is being modeled after Colorado's Auto Theft Prevention Authority.

Bob Pace gave kudos to Director Force for his great testimony in front of the House Transportation Committee on February 7, 2018. Judi Burk seconded the kudos. John Henry also gave kudos to Director Force and Commander Greenwell for their testimony in front of the House Transportation Committee on February 7, 2018.

- **Information – No Action Taken**

Board Member Application Update

Director Force informed the Board that the two members that had submitted Applications for Board Appointment have had to decline on the positions due to the commitment that is involved. Director Force asked the Board members to be thinking of recommendations and urge them to apply if interested. Bob Pace and Jason Juarez have reached out to a couple of individuals that would be good on the board. Director Force has reached out to AAA to see if there was a person interested within their entity.

Chief Michelle Tovrea informed the Board that she will not be renewing her term on the board. Chief Michelle Tovrea feels it would be more beneficial to the Board to have a Chief that is more actively involved in auto theft. Chief Michelle Tovrea has reached out to a couple of Chiefs within the Denver Metro Area and has provided them with Director Forces' information. Director Force



asked Chief Michelle Tovrea to direct the individuals' to apply for the position on the Governor's website.

- **Information – No Action Taken**

Data Integrity – CCIC Recovery Locations

Captain J.P. Burt informed the Board that there was training in July 2017 on CCIC Recovery Locations. There were a total of six (6) classes with one class that was offered in Durango. From July 1st to August 31st there was a 20% reduction in information being entered into the system. From August 1st through December 31st there was a 33% increase in compliance.

- **Information – No Action Taken**

New Business

Non-Denver Metro Area Board Meeting Locations

Director Force informed the Board that to be in compliance with the Sunshine Law, 1/3 of the Board Meetings need to reside outside the Denver-Metro Area. Director Force informed the Board that typically the summer months of July, August, and September are when the board meetings are held in locations outside the Denver-Metro Area. It was decided that this will be discussed at the March Funding conference, March 14th-March 15th when more board members are present.

- **Information – No Action Taken**

Mendakota Insurance Company Overpayment

Director Force informed the board that Krystal Cook-Matson caught an overpayment that was made by Mendakota Insurance Company in the amount of \$537.50. It is within the guidelines to proceed with refunding these monies as it has occurred within the same fiscal year as the assessment.

- Bob Pace made a motion to approve the refund to Mendakota Insurance Company.
- Chief Michelle Tovrea seconded the motion.
- **Motion Passed (unanimous)**

Award of Valor – Detective Micah Flick

Director Force provided the Board with a sample of a memorial plaque that he believes should be awarded to Detective Micah Flick and BATTLE. LTC Bratt suggested that instead of it being an award of Valor that perhaps it should be a Recognition of Service or Outstanding Investigator Award. An award of Valor is the highest award a law enforcement officer can receive and with the investigation still ongoing it would be premature to provide him with the award until the investigation is complete. Chief Michelle Tovrea suggested that instead of a plaque that the members look at something more personable such as a glass sculpture.

- **Information – No Action Taken**

Sheriffs and Chiefs Meeting (April 12, 2018)

Director Force informed the Board that Chief Packard has tasked him with establishing a meeting between all Sheriffs and Chiefs to discuss policies and procedures as well as if there are better ways to do of handling criminals with stolen vehicles in light of the El Paso County Incident. Director Force informed the board that this meeting will be taking place on April 12, 2018 at the Colorado State Patrol Academy Building 100. This meeting will be a closed meeting therefore board members will not be able to attend.

- **Information – No Action Taken**



Next Meeting

March 15, 2018 from 1:30 PM to 3:30 PM
American Family Insurance
9510 S. Meridian Blvd
Englewood, CO 80130

Adjourn

The meeting was adjourned at 3:21 p.m.
