



Date: January 21, 2016
Location: CATPA Offices
 710 Kipling Street, Suite 106
 Lakewood, CO 80215

Scheduled Time: 1:30 PM – 3:30 PM
Conference Call Passcode: 948348#
Long Distance: 1-877-820-7831
Denver/Metro: 720-279-0026

Attending Board Members

- | | |
|--|---|
| <input checked="" type="checkbox"/> Jerry Cole, Chair Person | <input checked="" type="checkbox"/> Robert Pace, Insurance Rep. |
| <input checked="" type="checkbox"/> Tonia Rumer, Vice Chair Person | <input checked="" type="checkbox"/> Chief Kevin Paletta, Law Enforcement |
| <input checked="" type="checkbox"/> Jason Juarez, Insurance Rep. | <input checked="" type="checkbox"/> Jess Redman, District Attorney Rep. |
| <input checked="" type="checkbox"/> Judi Burk, Insurance Rep. | <input checked="" type="checkbox"/> Carole Walker, Insurance Rep. |
| <input checked="" type="checkbox"/> Ron Kammerzell, DOR | <input checked="" type="checkbox"/> Sheriff Steve Nowlin, Law Enforcement |
| <input checked="" type="checkbox"/> LTC Brenda Leffler, CDPS | |

Attending CATPA Office Staff

- | | |
|--|---|
| <input checked="" type="checkbox"/> Robert Force, Director | <input checked="" type="checkbox"/> Charla Phagan, Office Manager |
| | <input checked="" type="checkbox"/> Kenya Lyons, Grant Manager |

Call to Order

The meeting was called to order at 1:30 p.m.

Introductions

Public

Commander Mike Becker, CMATT
 Lieutenant Jeff Foster, CMATT

Agenda Amendments

There were no agenda amendments presented.

- *A motion was made to approve the January 21, 2016 agenda by Tonia Rumer.*
- *The motion was seconded by Ron Kammerzell.*
- *The motion passed unanimously.*

Standing Business

Minutes/Budget Reports

- *A motion was made to approve the November 19, 2015 meeting minutes by Chief Paletta.*
- *The motion was seconded by Judi Burk.*
- *The motion passed unanimously.*

Charla Phagan provided a briefing of the January 20, 2016 **Operating Budget Report** to the Board.

- *A motion was made to approve the January 20, 2016 Operating Budget Report by Ron Kammerzell.*
- *The motion was seconded by Sheriff Steve Nowlin.*
- *The motion passed unanimously.*



Kenya Lyons provided a briefing of the January 20, 2016 **Grant Budget Report** to the Board.

- A motion was made to approve the December 17, 2015 Grant Budget Report by Jess Redman.
- The motion was seconded by Ron Kammerzell.
- The motion passed unanimously.

Grantee Budget Modifications -

CMATT Modification – CMATT is seeking to move funds from the personnel budget line to other lines in the amount of \$192,168.00 to cover co-location costs. The funds would cover workstations, chairs, phones, computers etc. for the East team. The cost of tearing down the current location, moving and rebuilding equipment is also covered. The current networks will also need to be disconnected and a new network with encryption and a Wi-Fi hotspot will need to be created. The cost for this is estimated at \$50,000, however the grantee is only asking for 16,000 at this time. Equipment that will need to be purchased includes a plotter. The modifications for the new location to be CIJIS compliant were very costly.

- A motion was made to approve the CMATT budget modification to move funds in the amount of \$192,168.00 to different budget lines (to cover moving costs and purchase of a plotter and the creation of an encrypted network with a Wi-Fi hotspot) was made by Jess Redman.
- The motion was seconded by Ron Kammerzell.
- The motion passed unanimously.

CATT Modification – CAAT has requested \$30,000.00 in additional funds to pay for the Omni poll (the Board previously approved the commission of the Omni poll via electronic vote) and the additional media buys to cover the Southern and Western Colorado markets. These media buys were paid with funds from the original award that was planned for other projects.

- A motion was made to approve the CATT budget modification to increase funds in the amount of \$30,000.00 to pay for the Omni poll and the Southern and Western regional media buys was made by Sheriff Steve Nowlin.
- The motion was seconded by Chief Kevin Paletta.
- The motion passed unanimously.

BATTLE Modification – BATTLE has requested to move funds among budget lines (CSP Personnel to CSP South Overtime) in the amount of \$12,610. There is a cost savings from a position vacancy on the metro team that can be used for the CSP Overtime that was cut from the original grant request.

Another In-line budget movement request was to transfer \$12,575.00 slated for tracker/poll camera services to ALPR maintenance. Funds earmarked for DNA kits will also be used as there is no longer a need for the DNA kits.

- As this was a modification under 10% of the award, a vote was not necessary however the Board unanimously agreed it should be allowed.

CATI Modification – CATI was able to secure a lower rate for the hotel rooms, allowing for a cost savings of \$996.00. A request was made to use the funds to pay for instructors' lodging instead of de-obligating the funds.



- As this was a modification under 10% of the award a vote was not necessary; however the Board unanimously agreed that the funds should be used to pay for Law Enforcement instructors specifically and not professional vendor instructors.

Grantee Updates-

CATI

CATI has informed the CATPA staff that all of the scholarships for the conference have been assigned. There is still paid spaces available. There is a link on the CATI website to register for paid spot. Participants will have to deal directly with the hotel for lodging reservations, but the pricing will be the same.

CAAT

Puffer week is set for the week of January 25th. CSP has been a great partner in getting press releases out and in general there has been an increased buy in from other partner agencies by letting CAAT know what activities they have planned for the week.

The Omni poll took place the first week of January 2016 with the following as a sampling of results:

- People believe the top method of stealing autos is puffers- vehicles left running unattended with keys in them.
- 65% of Coloradoans say they never leave their cars running unattended. This is higher in the Denver metro area.
- Public knowledge about “puffing” being illegal in Colorado has increased since the last polling.
- People still think autos are stolen for the purpose of “joy riding”.
- The populations with a higher income do not think auto theft is a problem.

It was noted that a question for the next polling should be: Where do you get information about auto theft?

Task Forces-

CATPA staff is working with the task forces to physically inspect ALPRs purchased with CATPA funds.

FY 17 Grant Application process is now open. Applications will be due February 16, 2016

New Business

Auto Theft and the DMV-

Jerry Cole introduced this topic to bring awareness about the problem of thieves trying to register cars shortly after they have been stolen. There was a process established however it didn't seem to be as timely as hoped. At first DMV clerks were calling police, however there were issues with response. Presently DMV clerks will confiscate the documents submitted and forward them on to the Department of Revenue (DOR). Chief Paletta mentioned there is current title legislation being review. He will forward Director Force a copy of the legislation.

Review & Approval of CATPA Bylaws and Communication Plan

The Board unanimously agreed to move these items to the February 18, 2016 meeting in order to have more time to reviewed the documents.



CATPA Briefings/Reports

Metro Task Force Colocation Update

Progress continues to be made at the co-location site. The original cost estimate was \$220,000.00 and it looks like it will come in closer to \$250,000.00. Director Force also wanted to bring to the attention of the Board that the landlord has paid \$97,000.00 of the remodeling expenses. Commander Becker stated that having the task forces in one location will help to solidify the consolidation. There are still a few issues that need to be worked out with the partnering agencies such as use of emergency equipment on non-marked cars, use of trackers and the use of covert/plain cars.

CATPA Analyst Meeting- This meeting gave each of the task force analysts the opportunity to brief the group about their programs. It was concluded that the priority and focus of the CATPA task force analysts needs to be identified to include: consistent/clear roles, responsibilities and functions. A measurement for analytical efforts also needs to be established. It was suggested to have training at the CATI conference to reinforce the concept of Intelligence Led Policing. Task force supervisors also shared requests for specific information needed from the analysts.

Unfinished Business

Vehicle Hardening Project- The Denver Police Department is interested in pursuing this project as a pilot. DPD is looking to submit a grant proposal in order to fund the project. CATPA will continue to focus on education.

Next Meeting

The next CATPA Board meeting will be on 2/18/2016 at the CATPA Offices, 710 Kipling Street, Suite 106, Lakewood 80215 from 1:30pm – 3:30pm.

Farwell to Jerry Cole- All members of the Board thanked Jerry for all his work as a founding member of the CATPA Board. Staff presented Jerry with a momentum of our thanks.

ADJOURN:

The meeting was adjourned at 3:17 p.m.
